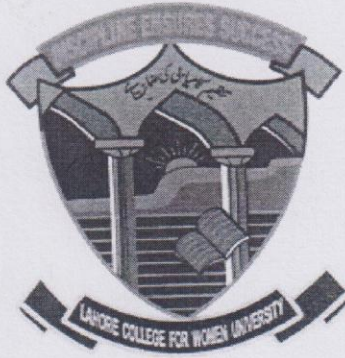


**LAHORE COLLEGE FOR WOMEN UNIVERSITY,**  
**LAHORE**

Nov-2023



**PREQUALIFICATION DOCUMENTS**

**REPAIR RENOVATION OF SCIENCE BLOCK AT LCWU**  
**LAHORE (PHASE-II).**

CHIEF ENGINEER / PROJECT DIRECTOR  
LAHORE COLLEGE FOR WOMEN UNIVERSITY,  
JAIL ROAD LAHORE  
Ph#042-99203092    pdlcwu2022@gmail.com

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## SECTION-I

### 1. BRIEF OF PROJECT

The Intermediate College LCWU established since 1950, the college strength had increased to 600 students and shifted to the present building, originally a school, on Jail Road. LCWU, affiliated with the University of the Punjab with an Undergraduate Program in 18 subjects. The maintenance/repair of this building is planned through a scheme whose admin-approval was sought since 21-09-2022. For the agreed scope for the four components, from which the two components completed during Phase-I, now at this stage the 2<sup>nd</sup> Phase needs to be executed. It is pertinent to mention here that enhanced scope of works in Phase-II shall take place as detailed below. Where whole ground floor and Bio Labs (02 Nos.) at First Floor renovation has also been added including left-over two components. The detail of overall scope of works under Phase-I & Phase-II (5 Nos. Components) schemes have been prepared for the proposed repair/renovation works that is going to be executed through tendering process in line with PPRA Rules.

Sr. No.	Scheme Description	Estimated Cost	Status
1	Physics LAB-2 along with Staff Room and Lavatory/Washroom	8.169 M	Tender in Process
2	Facade\Works (External beatification)	11.212 M	Tender in Process
3	Repair Renovation of Science Block Ground Floor.(Lecture Theatres, Class Rooms, HoD / Staff Rooms, corridors) and Bio Labs 1 <sup>st</sup> floor	20.847 M	Tender in Process
	<b>G.Total</b>	<b>40.228 M</b>	

### 2. Scope of work

The scope of work includes the following:

- **Facade work** with Gutka cladding.
- Main. Entrance Tile flooring and stair fair finish work with Marble and laser cut design M.S sheet on railing.
- Floor tile at Podium & front corridors and granite marble steps on main Entrance. i/c replacement of old main Gate.
- Repairing of building construction joint.
- Installation of Flood lights for Facade work.



- **Physics lab No.02** with floor/wall tiles, New lab counters with Granite Marble tops, Cabins shutters under counters, Marble on side wall shelves, paint work including Electrical works.
- Renovation of Student Lavatory with floor tiles, 4'-0" wall tiles, paint, and Electrical & P.H work.
- New partition wall in Physiotherapy room.
- Chemistry staff/ Preparation room: Required size of counter with basins, floor tile, Electrical and paint work.
- Chemistry store room= Floor tiles, Electrical & Paint work, counter paint work and new sink installation.
- Conversion a part of Physics staff room into class room.
- Repair of door and windows with new wire gauze and glasses i/c paint work.
- **Renovation of Ground Floor**
- Physics lab No.01 Wall Tiles
- Floor tiles, paint and electrical work in Physics staff rooms (2 Nos.)
- Renovation of 5 Nos. class rooms with floor tile and paint & Electrical work.
- Ground floor corridors new lights installation, Floor polishing and paint work.
- Renovation of 4 Nos. lecture Theatres with floor tiles and marble steps i/c repair of students sitting benches i/c electrical work with Two No AC's in each Theatre.
- Removing and re-plaster of backside, left and right side i/c weather shield paint.
- Repair of door and windows with new wire gauze and glasses i/c paint work.
- Underground electrical wiring with main cables and D.B boxes at Ground Floor.
- **Renovation of Bio Labs (2 Nos.)** with new Floor and 4ft height wall tiles.
- New tables counter for students and Teachers.
- Replacement of old sanitary and water supply lines.
- Installation of new Lab sinks
- Replacement of all electrical wiring with new underground wiring.
- Installation of new fans lights and switches etc.
- Paint work of both Labs.



## SECTION-II

### INFORMATION / INSTRUCTIONS TO THE APPLICANTS

#### 1. Signing of Application & Number of Copies

The Applicant shall prepare the documents comprising the information required in the Prequalification Document and clearly mark it "**ORIGINAL**". The original of the application shall be typed or written in indelible ink and each page shall be signed by a person duly authorized to sign on behalf of the Applicant. **The Applicant shall submit one (01) hard copy & (01) soft copy of the signed application in addition to the original application and clearly mark them as "COPY"** in the event of any discrepancy between the original and the copy, the original shall prevail.

#### 2. Cost of Application

The Applicant shall bear all costs associated with the preparation and submission of its application. The Employer will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the prequalification process by the Employer,

#### 3. Language of Application

The application as well as all correspondence and documents relating to the prequalification exchanged by the Applicant and the Employer, shall be written in English language. Supporting documents and printed literature that are part of the application shall also be in the same language.

#### 4. Clarification of Pre-Qualification Document

An Applicant requiring any clarification of the Prequalification Document shall contact the Employer in writing at the Employer's address indicated in the Advertisement and this document. The Employer will respond in writing or by Email to any request for clarification provided that such request is received no later than five (5) days prior to the deadline for submission of applications. The Employer shall forward copies of its response to all applicants who have acquired the prequalification document directly from the Employer including a description of the inquiry but without identifying its source, **The Employer reserves the right to amend the prequalification document as a result of a clarification if deemed appropriate and communicate the same to all applicants in writing or by Email.**



**5. Amendment of Prequalification Document**

At any time prior to the deadline for submission of applications, the Employer may amend the Prequalification Document by issuing addendum/Corrigendum. Any addendum/ Corrigendum issued shall be part of the Prequalification Document and shall be communicated in writing or by Email to all who have obtained the prequalification document.

**6. Letter of Application**

The applicant shall submit Application form along with prequalification proposal as per Appendix-A. This form shall be completed without any alteration to its format.

**7. Joint Venture (Not applicable)**

**8. Submission of Prequalification Application**

Application for Prequalification (**One original and two Copies** (01 hard & 01 soft) must be received in **sealed envelopes** to be delivered by hand or through registered mail on or before **12.12.2023** up to 11:00 a.m. at the following address:

**“Chief Engineer/Project Director, Lahore College for Women University, Jail Road, Lahore.”**

Envelope should be clearly marked "Application for Prequalification for "REPAIR RENOVATION OF SCIENCE BLOCK AT LCWU, LAHORE (PHASE-II)".

**9. Opening of Prequalification Application**

The Pre-Qualification Applications shall be opened on the same day i.e. in presence of Applicant's representative who chooses to attend at the same address as mentioned in Clause#8 of INFORMATION / INSTRUCTIONS TO THE APPLICANTS.

Employer shall open the applications as per its standard procedure and shall prepare a record of the opening of applications that shall include, as a minimum, then name and signature of the representatives of the Applicants (if they choose to attend).

**10. Late Submission of Prequalification Applications:**

The pre-qualification application which is received after the closing date and time as mentioned at Sr, # 8 of Section-II for submission of applications shall not be entertained.

**11. Lack of information**

Failure of an applicant to provide comprehensive and accurate information that is essential for the Employer's evaluation of the applicant's prequalification or to provide timely clarification or substantiation of the information supplied may result in disqualification of the applicant and same shall be communicated in accordance with provisions of Punjab Procurement Rules, 2014.



**12. Updating Prequalification information**

Pre-qualified Applicants shall inform the Employer of any material change in information that might affect their qualification status. Applicants shall be required to update key pre-qualification information at the time of bidding. Prior to award of contract, the lowest evaluated bidder will be required to confirm its continued qualified status in a post qualification review process as deemed appropriate by the Employer.

**13. Only One Application**

An Applicant shall submit only one application in the same Prequalification process.

An Applicant who submits, or participates in, more than one application will cause all the applications, in which the Applicant has participated to be disqualified,

**14. Compliance**

The Successful Contractor shall comply with and acquire all consents, approvals, permits and licenses applicable under the laws of Pakistan in relation to the performance of the work & services. Each Prospective Contractor shall indemnify the Company, its Affiliates and their advisors fully in respect of any direct or indirect losses, damages, costs, penalties or expenses of any kind incurred by such person arising from a Prospective Contractor breach of the obligations referred to above.

**15. Fraud & Corruption:**

The applicant shall observe the highest standards of ethics during this prequalification and further processing.

The Employer defines for the purposes of this provision, the terms set forth below:

- i. corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the prequalification process or in contract execution;
- ii. "Fraudulent practice" means a misrepresentation or omission of facts in order to influence the prequalification;
- iii. "Collusive practice" means a scheme or arrangement between two or more Applicants, with or without the knowledge of the Employer, designed to establish artificial data/ information; and coercive practice' means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the prequalification process;
- iv. Coercive practice' means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the prequalification process;



Employer will reject an application for prequalification if it determined that the Applicant recommended forward has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices,;

and

Employer will sanction a firm or individual; including declaring them ineligible, either indefinitely or for a slated period of time for prequalification if it at any time determines that they have, directly or through an agent, engaged, in corrupt, fraudulent, collusive or coercive practices.

**16. No Conflict**

Applicant and all parties constituting the Applicant shall not have a conflict of interest. Applicants shall be considered to have a conflict of interest if,

- i. such applicant and any other applicant have common controlling share holders or other ownership interest; or
- ii. A constituent of such applicant is also a constituent of another applicant; or
- iii. such applicant has a relationship with another applicant, directly or through common third parties, that puts them in a position to have access to each other's' information about, or to influence the Prequalification of either or each of the other applicant; or
- iv. Such applicant has participated as a consultant to the Client in the preparation of any documents, design or technical specifications of the Project.

**17. Employer's Right**

The Employer (LCWU) reserves the right to take the following actions, and shall not be liable for any such actions:

- i. Amend the scope of the work, if required while adhering to the Principals of Procurement as per Rule 4 of the Punjab Procurement Rules, 2014 during the prequalification process.
- ii. Cancel the prequalification process and reject all applications as per provisions of Punjab Procurement Rules, 2014.

**18. Address of Employer**

“Chief Engineer/Project Director, Lahore College for Women University, Jail Road, Lahore.”

**19. Employer Representative.**

“Chief Engineer/Project Director, Lahore College for Women University, Jail Road, Lahore”





## SECTION-III

### Eligibility & Evaluation Criteria

#### 1. Eligibility Criteria

The applicants (Firm) fulfilling the eligibility criteria shall be considered for further evaluation (relevant documents to be attached): All the firms / have to meet the eligibility criteria listed below:-

- Registration of applicant (Company/Firm) with PEC in relevant category or above having specialized codes such as **CE09, CE10 at least**. depending upon the type of project.
- Valid legal entity of the applicant (Company/firm) e.g. Certificate of registration
- Certificate of registration with income Tax & Sales Tax under relevant Authority.
- Affidavit on non-judicial stamp paper (of value not less than PKR 100/-) that non-performance of a contract has not occurred within the last ten (10) years.
- Provide litigation/dispute settlement history pertaining to any contract for the last ten (10) years (PQ Form #15). In the event there is no litigation/dispute settlement history then provide an affidavit on non-judicial stamp paper (of value not less than PKR 100/-) to this effect.
- Affidavit on non-judicial stamp paper (of value not less than PKR 100/-) declaring "Applicant/company has not been black listed/ declared defaulter by any Government Agency /Department / Organization".
- Provide separate affidavit on non-judicial stamp paper (of value not less than PKR 100/-) that the information supplied by the firm is correct. (PQ Form # 16) in case, the information is found false, action would be taken against the firm.

#### 2. Qualification Criteria

Pre-Qualification will be based on applicant's capacity to meet with the following qualification criteria regarding their financial soundness, firm's relevant work experience, quality of its personnel & equipment and other relevant information as demonstrated by the applicant's response in the Prequalification Forms attached to the Letter of Application.

Following Evaluation Criteria for PQs for individual firms is proposed:



Category	Description	Weightage / Marks	Min. Passing Weightage / Marks
A	Financial Soundness	30	40%
B	Relevant Work Experience	45	40%
C	Personnel Capabilities	10	40%
D	Equipment Capabilities	15	40%
	<b>Total</b>	<b>100</b>	<b>Overall 60%</b>

Note:-

- It is mandatory to obtain Minimum passing marks in each category, In case of failure, firm will be disqualified and no further evaluation will be taken up.

Criteria, sub-criteria and marking system for the evaluation of applicants shall be as under

#### 1. CATEGORY A: FINANCIAL SOUNDNESS

For financial soundness, Letter from Banks and copy of audited financial statements (duly signed and stamped by Auditor for last three financial years (2020-21 2021-22 &2022-23) shall be submitted. **No marks shall be given if Bank statement (In case of Credit Line) & Copy of audited financial statements, of last three financial years (2020-21, 2021-22 & 2022-23) are not attached.**



Sr: No.	Category	Marks Assigned	Criteria for Marks
a)	Available Cash / Available Current Bank Credit Line Limit (or combination of both) up to <u>29.10.2023</u> .  <b>A= Available Cash /Available Current Bank Credit Line Limit or Combination of both (in PKR Million) upto 29.10.2023.</b>	10	<ul style="list-style-type: none"> <li>• Full Marks will be given if "A" is 15% of value of work outlay or above.</li> <li>• For 'A' less than 15% of value of work outlay, marks will be awarded proportionately : (A/15% of value of work outlay) x 10</li> <li>• No Marks will be given if "A" is less than 6.0% of work outlay.</li> </ul> <p><b><u>No marks shall be given if Bank statement up to 29.10.2023 (in case of Cash) &amp; letter from Bank (in case of Credit Line) is not attached along with Form PQ-3.</u></b></p>
b)	Average Annual Turnover in last three financial years.  <b>A= Average Annual Turnover in last three financial years (2020-21, 2021-22 &amp; 2022-23) in PKR Million (Form PQ-3 Shall be filled)</b>	20	<ul style="list-style-type: none"> <li>• Full Marks will be given if 'A' is equal to 30%value of work outlay or above.</li> <li>• For 'A' less than 30% of value of work outlay, marks will be awarded as: (A/ value of work outlay) x 20</li> <li>• No Marks will be given if "A" is less than 12% of work outlay.</li> </ul> <p><b><u>No marks shall be given if copies of Audited Financial Statements of last three financial years (2020-21, 2021-22 &amp; 2022-23) are not attached along with Form PQ.3.</u></b></p>
	<b>Total Category 'A'</b>	<b>30</b>	



Note: Work outlay used anywhere in this document means Project for which Prequalification is being done.

## 2. Category B: Relevant Work Experience

Marks shall be awarded on the basis of the following criteria for evaluation of the experience of the applicant: **\*similar nature means the contractor has executed repair maintenance projects/schemes.**

Sr: No.	Category	Marks Assigned	Criteria for Marks
a)	Projects of <b>*similar nature Completed</b> in last ten (05) years  (Form PQ-4 & 5 shall be filled)	21	<ul style="list-style-type: none"> <li>• Full marks will be given if applicant has completed at least Three Schemes / Projects of Min. value 40% of Work Outlay for each project or more.</li> <li>• For number of Projects less than 03, marks shall be awarded as: (A/03)x21 A = Number of Projects of minimum. value 40% of Work Outlay or more</li> <li>• No marks will be given if the applicant has not completed any Project of size mentioned above. For Completed Projects Completion Certificate or Taking Over certificate <b>from concerned authority or Engineer incharge</b> is mandatory along with any document indicating Cost of Project, No marks shall be awarded if Completion Certificate indicating cost of respective project is not attached along with Form PQ-4 &amp; 5</li> </ul>
b)	Projects of similar nature in- hand. <b>(Form PQ-6 &amp; 7 shall</b>	09	<ul style="list-style-type: none"> <li>• 09 marks will be given if the applicant has at least two projects in hand of Min. value 40% of Work Outlay for each</li> </ul>



	<p>be filled)</p>		<p>project or more.</p> <ul style="list-style-type: none"> <li>• 06 marks will be given if the applicant has at least two projects in hand of Min, value 30% of work outlay for each project or more.</li> <li>• No marks shall be given if the applicant has no project in hand of the values (30% of work outlay) mentioned above.</li> </ul> <p><u>For in-hand Projects, letter of Award OR Contract Agreement of respective project alongwith any document <b>indicating cost of project</b> is mandatory No marks shall be awarded if Letter of Award or Contract Agreement indicating cost of respective project is Not attached alongwith Form PQ.6 &amp; PQ-7</u></p>
<p>c)</p>	<p>Projects of General nature (Any Civil Work Project) <b>Completed</b> in last five (05) years or in-hand. <b>(Form PQ-8 &amp; 9 shall be filled)</b></p>	<p>10</p>	<ul style="list-style-type: none"> <li>• 10 marks will be given if applicant has completed/ In-hand at least two Projects of Min. value 50% of value of work outlay for each project</li> <li>• 05 marks will be given if applicant has</li> <li>• Completed/In-hand at least one Project of Min. value 50% of work outlay.</li> <li>• No marks will be given if the applicant has not completed / In-hand any Project of 50% of work outlay.</li> <li>• For Completed Projects Completion Certificate taking-Over Certificate of respective project <b>from concerned Authority or Engineer incharge</b> is mandatory along with any document <b>indicating Cost of Project</b>. No marks shall be awarded if Completion Certificate indicating cost of respective project is Not attached along with Form</li> <li>• PQ-8&amp;9.</li> </ul>



Category B Total	40
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### 3. CATEGORY C: PERSONNEL CAPABILITIES

Marks shall be awarded on the basis of Qualification & Experience of the staff.

The following key experts shall be evaluated

*No marks shall be awarded if declaration of Professional Staff Employment (Form PQ-12) duly signed by authorized signatory is not attached. Form PQ-10 & 11 shall be filled.*

Sr. No.	Description	No of Professionals	Marks Assigned	Education & Experience (mandatory Requirement)
i)	Project Engineer* (Civil)	01	04	B.Sc. Civil Engg. with Min. 10 years of relevant experience (PEC Professional or Registered Engineer)
ii)	Site Engineer* / Inspector	01	02	i. Two DAE Civil with Min. 15 years of relevant experience. ii. One DAE (Civil /Electrical /Mechanical) with Min. 05 years of relevant experience
iii)	Quantity Surveyor	01	02	DAE Civil / Diploma in Quantity Surveying with Min. 05 years of relevant experience
iv)	Surveyor	01	02	DAE Civil/ Diploma in Surveying with Min. 05 years of relevant experience
<b>Category C Total</b>			<b>10</b>	

**Note. \*Means Mandatory Staff Requirement**

(In case of joint venture: Relevant data for each member should be provided separately)

### 4. CATEGORY D: EQUIPMENT CAPABILITIES

Marks shall be awarded using the following criteria. The following Equipment shall be evaluated:

**No marks shall be awarded if declaration of ownership / lease/ Rent of Equipment PQ- 14) duly signed by authorized signatory is not attached.**

**Form PQ-13 shall be filled.**



Sr: No.	Description	No. of Equipment	Marks Assigned	Criteria for Marks Obtained
i)	Generators (ownership / lease/ Rent)	02-No	02	<ul style="list-style-type: none"> <li>If the available quantity of equipment is less than specified limit, weightage will be assigned as:  Marks Assigned x (A/required Quantity)  A= Available Quantity of Equipment  If available quantity is equal or more than the requirement, full marks for that equipment will be given</li> </ul>
iii)	Concrete Mixer Machine (ownership / lease/ Rent)	01-No	02	
v)	Form Work & Scaffolding Pipe (Quick form/cup lock propping mechanism ) (ownership / lease/ Rent)	50,000 Sft	02	
vii)	Concrete vibrator	03-No	01	
viii)	Vibratory Plate Compactor	02-No	01	
ix)	Hammer Compactor	02-No	01	
xi)	Concrete Cutter	02	01	
xii)	Hammers	05	01	
xii)	Shovels	10	01	
xiii)	Wheel Barrow	10	01	
xv)	Hilti Machine	02	0.5	
xvi)	Laser dimension measuring meter	02	0.5	
xvii)	Hand Pans	20	05	
xvii)	Concrete Test cubes	06	0.5	
	<b>Category D Total</b>		<b>15</b>	



## SECTION-IV

### APPENDICES & PREQUALIFICATION FORMS

*Appendix A*

#### Letter of Application

Date \_\_\_\_\_

(Letter head paper of the Applicant, or  
Lead  
Member of joint venture, including full  
Postal  
address, telephone no., fax no and email  
address)

To,

The Project Director LCWU,  
LCWU  
Lahore

1. Being duly authorized to represent and act on behalf of ..... (Herein after "the Applicant"), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the
2. Attached to this letter are copies of original documents defining
  - a. The Applicant's legal status;
  - b. The principal place of business; and
  - c. The place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. The Employer and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution reference to in the supporting





information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

4. The Employer and its authorized representatives may contact the following persons for further information, if needed.

<b>General and Managerial Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2
<b>Personal Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2
<b>Technical Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2
<b>Financial Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that
- a. Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
  - b. The Employer (LCWU) reserves the right to:
    - i. Amend the scope of work if required while adhering to the Principals of Procurement as per Rule-4 of the Punjab Procurement Rules, 2014 during the prequalification process; and
    - ii. Reject or accept all application, cancel the prequalification process.
  - c. The Employer shall not be liable for any such actions or consequences and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) here above.

6. We confirm that in the event that we bid, that bid as well as any resulting contract will be



- a. Signed so as to legally binding and severally; and
7. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.



### General information

Applicant applying for prequalification is required to complete the information in this form.

1	Name of Firm		
2	Head Office Address		
3	Telephone		
4	Fax		
5	Type of Organization		
6	Place of Incorporation / Registration	Year of incorporation / registration	
7	PEC Registration Category	PEC Registration	Validity
8	NTN #		
9	Name, Designation and Mobile Number of Firm's Representative		

### Detail of Owners / Directors

	Name	Designation	Nationality
1			
2			
3			
4			
5			



**Financial Soundness**

[Name of Applicant]

Applicant applying for prequalification is required to provide financial information to demonstrate that they meet the requirements of Evaluation Criteria. If necessary, use separate sheets to provide complete information. **A copy of the audited financial statements of the past three (3) financial years**(\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_) (duly signed and stamped by Auditor) **must be attached.**

Bank	Name of banker	
	Address of Banker	
	Cash/ Bank Credit Line.Limit (Attach Bank Statement/ Letter of Credit from Bank whichever is applicable)	
	Telephone	Contact name and title
	Fax	Telex

*Summarize documented information in Pak Rupees (equivalent at the current rate of exchange at the end of each year) for the previous three years.*

<b>Financial Information in Pak Rupees</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>
Annual Turnover			
Total Assets			
Total Liabilities			
Net Worth			
Working Capital			
Current Assets			
Current Liabilities			
Profits before taxes			
Profits after taxes			
Total Debt			
Total Equity			
Total Revenue			



**Summary of Similar Nature Project Completed**

[Name of Applicant]

Applicant is required to complete the information in this form.

Project Name	Year of Completion	Location	Value in PKR (Million)

Each project provided in this form requires a corresponding **Form PQ-5** and adequate documentary evidence in order to be eligible for consideration.



**Details of Similar Nature Project Completed in Last Ten (05) Years**

[Name of Applicant]

A separate form with adequate documentary evidence (**Completion/Taking-over Certificate indicating Cost of Project**) shall be provided for each project in **Form PQ.4**.

1.	Name of Contract
	Location
2.	Name of Employer
3.	Employer Address .....
4.	Nature of works and special features of the contract
	..... .....
5.	Contract Role (Tick One)
	(a) Sole Contractor      (b) Sub Contractor    (c) Member in a JV
6.	Value of the total contract (in specified currencies) at completion or at date of award for current contract
	PKR.....
7.	Date of Award
8.	Date of Completion
9.	Contract Duration (Years and Months)



**Summary of Similar Nature Project in-Hand**

[Name of Applicant]

Applicant applying for prequalification is required to complete the information in this form.

Use a separate sheet.

<i>Project Name</i>	<i>Date of Award</i>	<i>Expected date of Completion</i>	<i>Location</i>	<i>Value in PKR (Million)</i>

'Each project provided in this form requires a corresponding **Form PQ-7** and adequate documentary evidence in order to be eligible for consideration.



**Details of Similar Nature Project in hand**

[Name of Applicant]

A separate form with adequate documentary evidence (**Letter of Award/Agreement Indicating Cost of Project**) shall be provided for each project in **Form PQ.6**.

1.	Name of Contract
	Location
2.	Name of Employer
3.	Employer Address .....
4.	Nature of works and special features of the contract
	..... .....
5.	Contract Role (Tick One)
	(a) Sole Contractor      (b) Sub Contractor    (c) Member in a JV
6.	Value of the total contract (in specified currencies) at completion or at date of award for current contract
	PKR.....
7.	Date of Award
8.	Planned Date of Completion





**Summary of General Nature (Any Civil Work) Project Completed in last five (05) years**

[Name of Applicant]

Applicant applying for prequalification is required to complete the information in this form.

Use a separate sheet if required.

<i>Project Name</i>	<i>Year of completion</i>	<i>Location</i>	<i>Value in PKR (Million)</i>

'Each project provided in this form requires a corresponding **Form PQ-7** and adequate documentary evidence in order to be eligible for consideration



Details of General Nature (Any Civil Work) Project Completed/In hand in last five (05) years  
 [Name of Applicant]

A separate form with adequate documentary evidence (**Completion/Taking-over Certificate indicating Cost of Project and letter of Award/ agreement for in hand projects**) shall be provided for each project in **Form PQ.8**.

1.	Name of Contract
	Location
2.	Name of Employer
3.	Employer Address .....
4.	Nature of works and special features of the contract ..... .....
5.	Contract Role (Tick One) (a) Sole Contractor      (b) Sub Contractor   (c) Member in a JV
6.	Value of the total contract (in specified currencies) at completion or at date of award for current contract PKR.....
7.	Date of Award
8.	Date of Completion (for completed projects) Planned date of completion (for in hand projects)
9.	Contract Duration (Years and Months) _____ Years _____ Months



**Personnel capabilities**

Name of Applicant: \_\_\_\_\_

(Applicant)

1.	Title of Position
	Name of Candidate
2.	Title of Position
	Name of Candidate
3.	Title of Position
	Name of Candidate
4.	Title of Position
	Name of Candidate
5.	Title of Position
	Name of Candidate



**Candidate Summary**

Name of Applicant \_\_\_\_\_

(Applicant)

Position	Candidate	
	Prime	Alternate
	Name of Candidate	Date of Birth
Candidate Information	Professional Qualification	
PEC Registration No. / Foreign Entity's registration No. in case of Foreign Staff		
Present Employer	Name of Employer	
	Address of Employer	
	Telephone	Fax
	Job title of Candidate	Years with Present Employer

Summarize professional experience in reverse chronological order

From	To	Company	Project	Position	Relevant Technical & Management Experience



**Declaration of professional staff employment**

(To be submitted on company letterhead)

**TO WHOM IT MAY CONCERN**

PROJECT: \_\_\_\_\_

Subject: - **DECLARATION OF PROFESSIONAL STAFF EMPLOYMENT**

We hereby certify that the personnel nominated in PQ Form # 10 are employed by our firm and currently working with us.

Your Sincerely,

[COMPANY NAME]

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE



**Equipment Capabilities**

(Name of Applicant or Member of Joint Venture)

Item of Equipment		
Equipment information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacturer
Current Status	5. Current location	
	6. Detail of current commitments	
Source	7. Indicate source of the equipment Owned          Rented          Leased	

Omit the following information if it is owned by the applicant or member of JV

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contract name and title
	Fax	Telex
Agreement	Detail of rental / lease specific to the project.	



**DECLARATION OF OWNERSHIP/LEASE/RENT OF EQUIPMENT**

(To be submitted on company letterhead)

**TO WHOM IT MAY CONCERN**

PROJECT: \_\_\_\_\_

Subject: - **DECLARATION OF OWNERSHIP/LEASE/RENT OF EQUIPMENT**

We hereby certify that the equipment nominated in in PQ Form # 13 is owned by / leased by/ rented by our firm and is available in Pakistan for the above-mentioned assignment.

Your Sincerely,

[COMPANY NAME]

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE



**Litigation History for the last ten (10) years**

Name of Applicant: \_\_\_\_\_

(Applicant of Member of Joint Venture)

Description of Contract	Year	Name of Client, Cause of litigation and matter in dispute	Disputed amount (Current value in PKR)	Award for or Against applicant	Remarks by Applicant

Attach affidavit on non-judicial stamp paper that non-performance of a contract did not occur within the last ten years based on information on all settled disputes or litigation.





**AFFIDAVIT FOR CORRECTNESS OF INFORMATION**

(To be printed on non-judicial Stamp Paper of value PKR 100 and attested by a designated oath commissioner)

Name of Applicant: \_\_\_\_\_

I, the undersigned, do hereby solemnly affirm and declare that all the statements made in the Prequalification Forms and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by Employer if the Employer, at any time, deems it necessary.

The undersigned hereby authorize and request the bank, person, firm or corporation to furnish any additional information requested by the Chief Engineer/Project Director-LCWU deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Chief Engineer/Project Director-LCWU.

[Signed by an authorized Officer of the firm]

Name of Deponent Officer: \_\_\_\_\_

Title of Deponent Officer: \_\_\_\_\_

Name of Firm \_\_\_\_\_

Date: \_\_\_\_\_

**VERIFICATION:**

Verified on oath at \_\_\_\_\_ (name of place where deponent took this oath) on this \_\_\_\_\_ day of the month of \_\_\_\_\_ 2023 that all information provided above is true and nothing has been concealed there from.

[Signed by an authorized Officer of the firm].

