

100  
GLORIOUS YEARS OF



COLLEGE FOR  
WOMEN UNIVERSITY  
LAHORE  
1922 - 2022

**INTERMEDIATE**  
SINCE 1922



**LCWU**

**2024**  
PROSPECTUS

**F.A./F.S.C.**



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## Vice Chancellor's Message

Dear Students,

It gives me immense pleasure to welcome you as our first-year class of session 2024-2026 of the Intermediate College of Lahore College for Women University. You are indeed blessed to find an opportunity to get education at one of the finest intermediate colleges of Lahore. Our college is recognized as a state leader in teaching and learning, student relationships and wellbeing.

LCWU Intermediate College holds the pride of being one of the well renowned colleges of women in Pakistan. This College is a premier institution for women education in Lahore and it has successfully completed its journey of 100 glorious years of academic excellence in May, 2022. Lahore College enjoys a very good reputation as a gateway for entrance into different universities and professional institutions, both inside the country and abroad. Our state-of-the-art campus has spacious classrooms, well equipped modern science laboratories, a well-designed Art studio, excellent TV and FM studios, WB TV and its News Studio, Computer labs, well stocked library and a vast playground to meet the growing demands of an ever-increasing student body.

The College offers a wide range of programs including F.Sc. (Pre-Medical, Pre-Engineering), ICS (Physics, Economics, and Statistics), I.COM, General Science, Home Economics, and Humanities. To cater the needs of increasing number of students and due to high merit, the College is also offering Self-supporting programs for Pre-engineering, Pre-medical, ICS, I.Com and Humanities group. With highly educated and dedicated teachers and excellent infrastructure, our college helps students to realize their goals in life. Our academic standards continue to improve by every passing year and the curriculum we offer is carefully designed to engage and inspire, providing students with the necessary skills to flourish in an ever-changing world. To complement this, we provide a wide range of sports and extra-curricular activities to enrich their academic and social lives.

The Intermediate College of LCWU has the privilege of having a healthy, harmonious ambience and rich values which have played pivotal role in shaping the future of innumerable students. Our prime focus is on the character building, personality grooming and career development of the students. Scholarships are being offered to make quality education accessible to highly-meritorious but financially constrained students. The Career Counseling and Job Placement Center (CCJP) guides students regarding their future academic career and also facilitate them in finding better job opportunities. LCWU has also its Online Counseling Center for the welfare of students, faculty and staff.

I believe that students play the role of backbone of every nation. They determine the future of every society. The College admits students from diversified backgrounds and enables them to learn and be tolerant citizens. Our mission is to transform students into rational thinkers, competent workers, law abiding citizens and spiritually enlightened individuals. This is my firm belief that the rich values and traditions embedded here would carry you to greater heights in future.

I welcome all the students and wish you all the best for achieving greater success and scaling new heights in the coming session. I hope that your stay at Lahore College would be rewarding for the State and your future career.

Wishing you all Good Luck!

**Prof. Dr. Shagufta Naz**

*Vice Chancellor*



## Head Intermediate Message

I am extremely pleased to extend a heartfelt welcome to the incoming first year session 2024-2026 who have succeeded in joining our vibrant community of learning at Lahore College for Women University. Congratulations! LCWU is a premier institution for women education in Lahore with a history of more than 100 years commendable service to its credit. Our inclusive spirit and dedication to the highest standards of all-around education have helped Lahore College for Women University Lahore build an outstanding reputation. Our mission is to provide the best affordable higher education without compromising on quality, credibility, or academic excellence and we want to produce highly skilled, professional, well-groomed, value-driven women leaders who can shoulder responsibilities in the global community.

At LCWU, we take immense pride in our excellent staff, who are dedicated to create a supportive and enriching learning environment. Our faculty bring wealth of expertise and share their knowledge passionately, ensuring that every opportunity is utilized to grow. We are a strong advocate of merit, commitment to fairness and equal opportunities. Our highly dedicated and professional educators work tirelessly to prepare our students to tackle the future challenges. LCWU empower women for nation-building by imparting education and enhancing their professional skills through a balanced combination of academic theory and practical application.

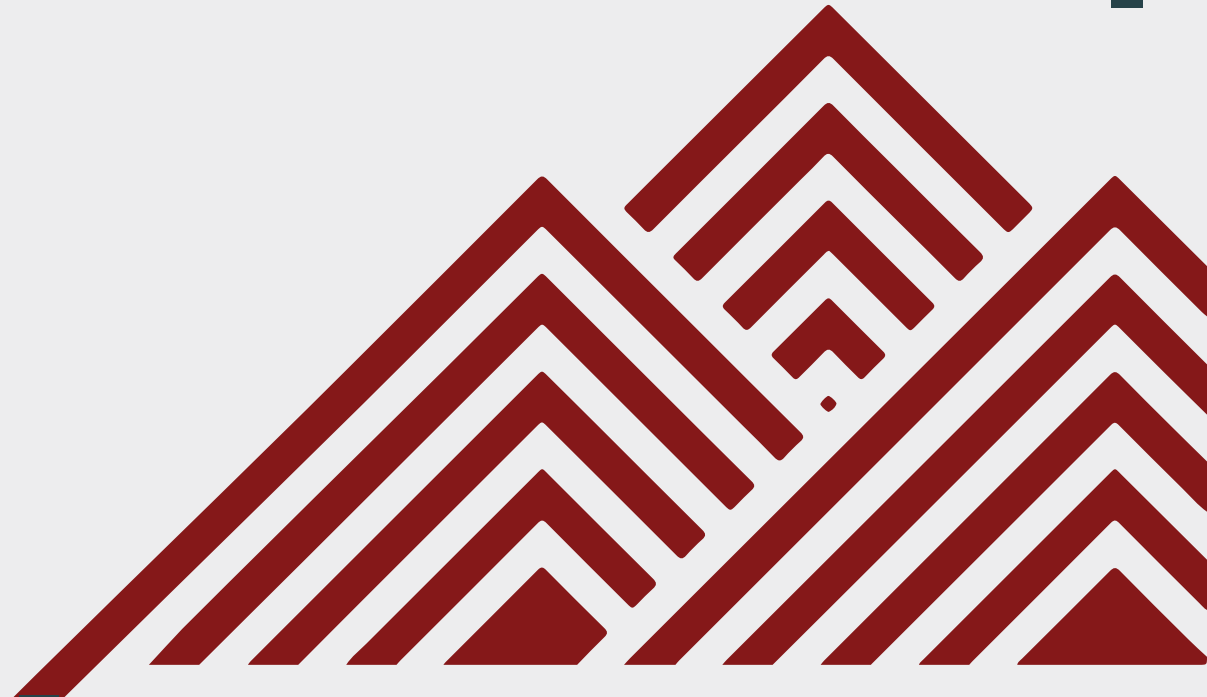
Our state-of-the-art campus provides an ideal setting for learning and growth. Equipped with spacious classrooms, fully equipped labs, a well-stocked library, and a vast playground, we ensure that our facilities meet the evolving needs of our growing student body.

LCWU believes in the holistic development of our students. To complement our academic offerings, we provide an extensive range of co-curricular activities that encompass various interests and talents.

In 2018, LCWU introduced the Self-Supporting Evening Program. This program expanded the seats for F.Sc. (Pre-Medical and Pre-Engineering), ICS (Physics, Statistics, and Economics), I.COM, and Humanities. It provided an opportunity for students who narrowly missed the merit cutoff for the Morning Program to secure admission and excel in their studies. I ensure your journey at LCWU is bound to be a memorable experience, filled with growth, knowledge, and transformative opportunities. Welcome to Lahore College for Women University, where excellence meets empowerment.

**Engr.Dr.Aqsa Shabbir**

Head Intermediate



**Mission & Vision:**

**Vision**

To uphold the legacy of academic excellence, integrity, honesty, and service.

**Mission**

To provide the highest quality education, inculcate ethical values and enlighten the spirit of service to the nation.



## History of LCWU

Lahore College for Women University, with a full-time enrollment of about 21,647 students and a teaching faculty of more than 500 members, is one of the most prestigious institutions of Pakistan. It admits students at the Intermediate, Graduate, Master's and Ph.D. levels.

Established in May 1922 as an Intermediate residential college, LCWU originally housed in a building on Hall Road, Lahore, with strength of 60 students (25 boarders) and 13 staff members. By 1950, the college strength had increased to 600 students and shifted to the present building, originally a school, on Jail Road.

LCWU, by 1922, affiliated with the University of the Punjab with an Undergraduate Program in 18 subjects. Within the next two years, the institution had Graduate Programs in 14 subjects. Post-graduate classes in English, were initiated in 1940 and Honors classes in five subjects were introduced in 1949. B.Sc. classes started in 1955 while post-graduate classes in the subjects of Economics and Physics started in 1966. By 1979, Islamic Studies, Political Science and Psychology were, also added to the ever-increasing list of disciplines.

The year 1990, when administrative and financial autonomy was given to the institution, proved to be the turning point in the history of LCWU. On 13 August 1999, became a Degree-Awarding institution. The institution was elevated to the status of a Woman University on 10 September 2002.

At the time of autonomy, in 1990, there were Masters Classes in only six disciplines, but now with the University status, LCWU is offering degrees at graduate, postgraduate and doctoral levels. There is a 4-year B.S. in 46 disciplines, 4 years B.S. professional degrees in Environmental Science, Home Economics, Sociology, BFA Textile Design, Graphic Design, Visual Arts, Interior Design, B.Com, Business Administration, Business Public Administration, BS-CS, B.E. in Electronics, and 5 years Pharm-D and Architecture. The University also offers M.S degrees in 36 subjects. Besides this, the Ph.D. programs in 24 disciplines i.e. Chemistry, Biotechnology, Botany, Computer Science, Mathematics, Education, Applied Psychology, Islamic Studies, Zoology, Environmental Science, Physics, Political Science, Urdu, Punjabi, Persian and Fine Arts are running successfully.



The 21st century has brought a drastic revolution in science, which has completely transformed the world. Today sciences are exploring areas that defy imagination. Keeping in line with the importance of the sciences in today's world, LCWU has been fulfilling the demand of the female students in the area, as this was the only institution offering science subjects at undergraduate level. This is evident from the fact that majority of the female doctors serving and retired, have at some stage; F.Sc. or B.Sc. studied at Lahore College. Since 1922 the college has proved its worth as the highest seat of learning for science subjects. At present Botany, Chemistry, Physics, Zoology, Mathematics, Economics, Statistics, Electronics, Environmental Science, Computer Science, City and Regional Planning, Architecture and Pharmacy are taught at Graduate and MS Level in the Faculty of Science and Technology.

LCWU is cognizant of the significance of Humanities and Social Sciences since they contribute to the aesthetic sense of human beings and are essential for the society. The Department of English, being 72 years old, is the oldest post-graduate department of the University. Founded by Prof Ms. U.K. Sirajuddin, it is still rooted in the traditions of scholarship and academic excellence. Besides English, Urdu, Punjabi, Islamic Studies, International Relations, Political Science, Fine Arts, Pakistan Studies, Mass Communication, Gender and Development Studies are being offered at the BS and MS level. The graduates of LCWU take their place in moral, intellectual and professional leadership in all walks of national life. Among its alumni are an extra ordinary number of teachers, physicians and professionals in all fields of life.

The Intermediate College of Lahore College for Women University is affiliated with the Board of Intermediate and Secondary Education (BISE), Lahore for the purpose of curricula and examination. The Intermediate College has proved to be a very fruitful nursery in providing women force for professional education in the province.





*Under the auspice of worthy Vice Chancellor, Prof. Dr. Shagufta Naz, Ms Laraib Abbas, student of Intermediate part 1 (1st year) of LCWU has been selected in Pakistan volleyball team to participate in training camp in Italy. Much appreciation and congratulations is due for Dr. Sumaira Sattar, Director Sports, Sports Teachers and Entire Team Intermediate .*





LCWU got winner Position in Athletics intercollegiate Championship 2023-2024



Prof. Dr. Shagufta Naz Vice Chancellor LCWU graced event being a Chief Guest



Lahore College for Women University got 1st position in Intermediate Volleyball Championship 2023-2024.



Lahore College for Women University got Runner-up position in Table Tennis inter-collegiate Championship at stadium 2023-2024.



Lahore College for women University got winner position in Cycling Intermediate event 2023- 2024



Lahore College for Women University got 2nd position in Badminton inter-collegiate Championship at Punjab College Lahore 2023-2024





## Intermediate Administrative Staff

Vice-Chancellor  
Head of Intermediate  
Registrar  
Treasurer  
Director Students Affairs  
Head Intermediate Science Program  
Incharge Intermediate Arts Program  
Assistant Registrar (Estt.)  
Senior Estate Officer  
Deputy Purchase Officer  
Transport Officer  
Superintendent  
Senior Computer Operator  
Personal Assistant  
Demonstrator  
Demonstrator  
Demonstrator  
Assistant  
Lab Assistant  
Senior Clerk  
Junior Computer Operator  
Junior Clerk  
Junior Clerk  
Machine Operator  
Record Keeper  
Daftari  
Naib Qasid  
Naib Qasid  
Naib Qasid  
Naib Qasid  
Mr. Muhammad Shahbaz Riaz  
Mr. Muhammad Asif Aslam  
Mr. Muhammad Amir Hassan  
Ms. Aqsa Ishfaq  
Ms. Shama Naz  
Mr. Tasvor Hussain  
Mr. Shabbir Ahmad

Prof. Dr. Shagufta Naz  
Engr. Dr. Aqsa Shabbir  
Mr. Babar Khan  
Mr. Muhammad Younas Jatoi  
Dr. Sumera Sajjad (Associate Prof. Zoology)  
Dr. Huma Tauseef (Associate Prof. Computer Science)  
Dr. Saima Batool (Assistant Prof. Punjabi)  
Ms. Navera Hammad (Registrar Office)  
Mr. Sheikh Ghias-ud-Din Ahmad  
Mr. Qadeer Salehri  
Mr. Fazal Abbas Faizi  
Mr. Muhammad Razaq  
Mr. Aftab Ahmad  
Ms. Anum-un-Nisa  
Ms. Zainab Mohsin  
Ms. Faiza Shahid  
Ms. Shireen Shahid  
Mr. Riaz Ahmad  
Mr. Hassan Mirza  
Mr. Athar Rasool  
Ms. Waqar un Nisa (Registrar Office Staff)  
Mr. Muhammad Awais (Registrar Office Staff)  
Ms. Hina Bashir (Registrar Office Staff)  
Mr. Ghulam Mustafa  
Ms. Saira Khalid (Registrar Office Staff)  
Mr. M. Munim-ud-Din  
Mr. Abdul Rehman  
Mr. Salman Nazir  
Ms. Saba Zahid  
Mr. Umar Noor Zaman (Registrar Office Staff)  
Lab Assistant Chemistry  
Lab Attendant Chemistry  
Lab Attendant Chemistry  
Lecture Assistant Physics  
Naib Qasid Physics  
Lab Assistant Biology  
Lab Attendant Biology



## Under Graduate and Postgraduate Programs

### Bachelor Program

An overview of LCWU's Bachelor Program would help you to identify your interests and aptitude, and facilitate planning for your future while choosing subjects to study.

#### B.S. (4-Year Degree Course)

LCWU offers B.S. Program in 46 disciplines as given below:

Architecture, Biotechnology, Botany, Chemistry, City and Regional Planning, Physics, Zoology, Economics, Mathematics, Gender and Development Studies, Geography, Statistics, Sociology, History, Home Economics, Environmental Science, English, Urdu, Punjabi, Applied Psychology, Political Science, Pakistan Studies, International Relations, Mass Communication, Economics & Finance, Science Education, B.Ed. Secondary, B.Ed. Elementary, B.Ed. Educational Leadership & Management, B.Ed. Assessment & Evaluation, B.Ed. Educational Research & Policy Studies, Social Work, Islamic Studies, Arabic, Persian, Physical Education, Philosophy, BBA, B.Com, BPA, B. Electrical Engineering, BS Software Engineering, BFA Graphic Design, Visual Arts, Interior Design, Craft and Textile Design, Computer Science, TESOL.

#### 5-Year Degree Program

- Architecture
- Physical Therapy
- Pharm-D

#### M.S. / M. PHIL. Programs (After 16 Years of Education)

LCWU offers M.S Program in 29 disciplines as given below:

Biotechnology, Botany, Chemistry, City and Regional Planning, Clinical Psychology, Psychology, Computer Science, Geography, Economics, English Literature, Environmental Science, Electrical Engineering, Education, MFA, M.S Fine Arts Studio Practice, History of Arts, Health Psychology, Gender and Development Studies, Islamic Studies, Management Science, Mass Communication, Mathematics, Physics, Political Science, Persian, Punjabi, Statistics, Urdu, TESOL, Zoology, History, Home Economics, MBA (1.5), MBA (2.5).

#### M.PHIL. (Pharmacy) Program (After 16 Years of Education)

LCWU offers M. Phil (Pharmacy) Program in 05 disciplines as given below:

Pharmacology, Pharmacy Practice, Pharmacognosy, Pharmaceuticals, Pharmaceutical Chemistry

#### Ph.D. Program

Besides offering post-graduate courses in 24 disciplines, the Ph.D. programs are being offered in the following subjects: Applied Psychology, Biotechnology, Botany, Chemistry, Computer Science, City and Regional Planning, Education, Environmental Science, Fine Arts, Geography, History, International Relations, Islamic Studies, Mass Communication, Mathematics, Management Science, Physics, Pharmacology, Political Science, Punjabi, Persian, Statistics, Urdu, Zoology.



## Intermediate Morning Programs

### Courses of Study:

#### Compulsory Subjects

All students of Science and Arts will study the following compulsory subjects:

- Urdu. (However, foreign Students may study Pakistan Culture, after seeking prior permission from the Controller of Examinations B.I.S.E. Lahore by their own self.)
- English
- Islamic Education in Part-I, Religious Education (option for Non-Muslim Students)
- Translation of the Holy Quran, Ethics (option for Non-Muslim Students)
- Pakistan Studies in Part-II

#### 1. Science Groups (2024-2026)

- Pre-Medical (Physics, Chemistry, Biology)
- Pre-Engineering (Physics, Chemistry, Mathematics)

#### 2. ICS Groups (2024-2026)

- ICS (Physics, Mathematics, Computer Science)
- ICS (Statistics, Mathematics, Computer Science)
- ICS (Economics, Mathematics, Computer Science)

#### 3. General Science Groups (2024-2026)

- (Mathematics, Statistics, Economics)

#### 4. Commerce Groups (2024-2026)

- I. Com [Part-I] (Principles of Accounting, Principles of Economics, Principles of Commerce, Business Mathematics)
- I.Com [Part-II] (Principles of Accounting, Commercial Geography, Banking, Business Statistics)

#### 5. Home Economics Groups (2024-2026)

- Home Economics [Part-I] (Biology and Chemistry, Home Management, Clothing and Textile)
- Home Economics [Part-II] (Applied Art, Food and Nutrition, Child Development and Family Life)

#### 6. Arts (Humanities) Groups (2024-2026)

- Select one subject from each column to complete three elective subjects.

Faculty	Elective Subject -I	Elective Subject-II	Elective Subject-III
Arts (Humanities)	<ul style="list-style-type: none"> <li>• Fine Arts</li> <li>• Economics</li> <li>• Education</li> <li>• Sociology</li> <li>• Health &amp; Physical Education</li> </ul>	<ul style="list-style-type: none"> <li>• History of Islam</li> <li>• Psychology</li> <li>• Civics</li> <li>• Philosophy</li> <li>• Mathematics</li> <li>• Islamiat</li> </ul>	<ul style="list-style-type: none"> <li>• English Literature</li> <li>• Persian</li> <li>• Urdu Advanced</li> <li>• Punjabi</li> <li>• Arabic</li> <li>• French</li> <li>• Geography</li> <li>• Statistics</li> </ul>

**(Note)** In case any student (only for Arts group) wants to change elective subject / subjects, she shall apply for the same within one week from the date of admission on a prescribed form to be obtained from the Head of Intermediate Office, after that subject change fee will be charge by BISE fee chart. However, the students are advised to choose the group carefully, before applying for admission.

Students who wish to study Fine Arts and English Literature are required to qualify an Aptitude Test on the date notified by the College before admission / merit lists. Students selected on sports seats must take Physical Education as an elective subject.

Students must apply separately for each group if interested because all faculties have separate merit and no form is interchangeable for another faculty. Change of subject possible on merit only subject to the availability of seat.



## Self Supporting (Evening Programs) 2024-2026

### Compulsory Subjects:-

All students of Science and Arts will study the following compulsory subjects:

- Urdu. (However, foreign Students may study Pakistani Culture, after seeking prior permission from the Controller of Examinations B.I.S.E. Lahore by their own self.)
- English
- Islamic Education in Part-I, Religious Education (option for Non-Muslim Students)
- Translation of Holy Quran, Ethics (option for Non-Muslim Students)
- Pakistan Studies in Part-II

### 1. Science Groups (2024-2026)

- Pre-Medical (Physics, Chemistry, Biology)
- Pre-Engineering (Physics, Chemistry, Mathematics)

### 2. ICS Groups (2024-2026)

- ICS (Physics, Mathematics, Computer Science)
- ICS (Statistics, Mathematics, Computer Science)
- ICS (Economics, Mathematics, Computer Science)

### 3. Commerce Groups (2024-2026)

- I. Com [Part-I] (Principles of Accounting, Principles of Economics, Principles of Commerce, Business Mathematics)
- I.Com [Part-II] (Principles of Accounting, Commercial Geography, Banking, Business Statistics)

### 4. Arts (Humanities) Groups Self Support Program (2024-2026)

- Select one subject from each column to complete three elective subjects.

Faculty	Elective Subject - I	Elective Subject-II	Elective Subject-III
Arts (Humanities)	<ul style="list-style-type: none"><li>• Fine Arts</li><li>• Education</li></ul>	<ul style="list-style-type: none"><li>• Psychology</li><li>• Civics</li></ul>	<ul style="list-style-type: none"><li>• English</li><li>• Persian</li><li>• Punjabi</li></ul>



## Academic Departments (Faculty)

### Department of Arabic

- Dr. Qurat-ul-Ain Tahira Ph.D., M.A [Arabic and Isl.], B.Ed. (PU), *Assistant Prof.*
- Ms. Sobia Maryam Ph.D. (Scholar) M.Phil. (PU), *Lecturer*
- Ms. Hafiza Farwa Iftikhar Ph.D. (Scholar), M.Phil. (MUL), B.S. (LCWU), *Lecturer*
- Ms. Haneen Asif M.Phil. (Islamic Uni, Bahawalpur), M.A. (IUB), *Lecturer*

### Department of Applied Psychology

- Prof. Dr. Amina Muazzam Ph.D., M.Sc. (PU), *Professor (TTS) / COD*
- Dr. Amina Obaid Khawaja Ph.D. (LCWU), M.Phil. (GCU), M.Sc. (PU), *Assistant Prof.*
- Dr. Amna Khawar Ph.D., M.S (LCWU), M.Sc. (PU), *Assistant Prof.*
- Dr. Nudra Malik Ph.D., M.S (LCWU), M.Sc. (PU), *Assistant Prof.*
- Dr. Bisma Ejaz Ph.D., M.S., M.Sc. (LCWU), *Assistant Prof.*
- Dr. Saima Ahmad Ph.D., M.S. (LCWU), M.Sc. (PU), *Assistant Prof.*
- Dr. Umm-e-Rubab Kazmi Ph.D. (LCWU), M.S, M.Sc. (GCU), *Assistant Prof.*
- Dr. Marium Gul Ph.D. (PU), M.Phil. (GCU), M.Sc, *Lecturer*
- Ms. Sana Belal Ph.D. (Scholar), M.Sc. (PU), *Lecturer*
- Dr. Saima Eman Ph.D. (The University of Sheffield, UK), M.Sc. (UK), *Lecturer*
- Ms. Maryam Bawer M.Phil. (GCU), M.Sc. (NICE), *Lecturer*
- Dr. Toseef Imtiaz Ph.D. (LCWU), M.Phil., M.Sc. (PU), *Lecturer*
- Ms. Tehziba Kausar M.S. (LCWU) Gold Medalist, *Lecturer*
- Ms. Zunaira Shabbir M.S. (LCWU), *Lecturer*
- Ms. Mubeena Munir M.S. (PU), *Lecturer*

### Department of Botany

- Prof. Dr. Zubaida Yousaf Post. Doc. (China), Ph.D. (Q.A.U.), M.Sc. (U.A.A), *COD*
- Dr. Sumera Iqbal Ph.D. (QAU), M.Sc. (UAA), *Associate Prof. (TTS)*
- Dr. Shabnam Shaheen Post. Doc. (Malaysia), Ph.D. (Q.A.U), M.Sc. (U.A.A), *Associate Prof. (TTS)*
- Dr. Khajista Jabeen Ph.D. (PU), M.Sc., *Associate Prof. (TTS)*
- Dr. Sumera Javad Post Doc. (USA), Ph.D., M.Sc. (LCWU) Gold Medalist, *Associate Prof. (TTS)*
- Dr. Sobia Ilyas Ph.D. (LCWU), IRSIP Fellowship (USA), BS (Hons) (PU), *Associate Prof.*
- Dr. Samina Sarwar Ph.D. (PU) IRSIP Fellowship (UK), M.Sc., *Assistant. Prof.*
- Dr. Mobina Ulfat Ph.D. (GCU), M. Phil., M.Sc., (UAF), *Assistant Prof.*
- Dr. Sana Khalid Post Doc., Ph.D. (PU) M. Phil, M.Sc. ((PU), *Assistant Prof.*
- Dr. Kiran Shahzadi Ph.D. (LCWU), M. Phil (GCU), M.Sc. (PU), *Assistant Prof.*
- Dr. Riffat Siddique Ph.D. (LCWU), M.Sc. (PU), *Assistant Prof.*
- Dr. Hannan Mukhtar Ph.D. (LCWU), M.Sc. (PU), *Assistant Prof.*
- Dr. Amina Tariq Ph.D. (LCWU), M.Phil., M.Sc. (GCU), *Assistant Prof.*
- Dr. Arusa Aftab Ph.D., M.Phil. 1st Position (LCWU), M.Sc. Gold Medalist (GCU), *Assistant Prof.*
- Dr. Zaryab Khalid Ph.D., M.S (LCWU), *Assistant Prof.*

### Supporting Staff:

- Ms. Shaheen Qasim, *Lecture Assistant*
- Mr. Muhammad Wasim, *Junior Clerk*
- Ms. Tayyiba Khaliq, *Lecture Assistant (on daily wages)*



## Department of Chemistry

- **Prof. Dr. Bushra Naseem**, Chairperson, Department of Chemistry, Tenured Professor, M.Phil. (QAU), Ph.D. (QAU), Post DOC Bristol, UK
- **Prof. Dr. Saadia Rashid Tariq**, Tenured Professor, M.Phil. (QAU), Ph.D. (QAU)
- **Prof. Dr. Erum Akbar Hussain**, Tenured Professor, M.Sc., Ph.D. (HEJ research institute of chem. KU)
- **Dr. Shahida Shujaat**, Tenured Associate Professor, M.Phil. (QAU), Ph.D. (HEJ research institute of chem. KU) Post DOC (Uni. of Cincinnati, Ohio) USA
- **Dr. Sana Ahmad**, Tenured Associate Professor, M.Sc. Hons. (PU), Ph.D. (Université Bordeaux 1 France)
- **Dr. Abida Yasmeen**, Assistant Professor, M.Sc., (UAF), M.Phil. (QAU), Ph.D. (QAU)
- **Dr. Fozia Iram**, Assistant Professor, (TTS), M.Phil. (GCU), Ph.D. (PU)
- **Dr. Shahnaz**, Assistant Professor, (TTS), M.Sc. (KU), Ph.D. (HEJ)
- **Dr. Rehana Kousar**, Assistant Professor (TTS), M. Phil (BZU Multan), Ph.D. (South Korea)
- **Dr. Rabia Raza**, Assistant Professor (TTS), M. Phil (BZU Multan), Ph.D. (BZU Multan), Post Doc (Peking Uni China)
- **Dr. Rabia Babar**, Lecturer, M.Phil. (PU), Ph.D. (PU)
- **Dr. Nazish Saleem**, Lecturer, M.Phil. (PU), Ph.D. (PU)
- **Ms. Syeda Nazish Arshad**, Lecturer, MS (LCWU)
- **Ms. Touseef Kazmi**, Lecturer, MS (LCWU) (on study leave)
- **Ms. Hadeeqa Aslam**, Lecturer, MS (LCWU Gold Medalist), B.Ed. (AIU)
- **Ms. Saneea Ata-ul-Haq**, Lecturer, M.Phil. (QAU), B.Ed. (AIU)

## Department of Computer Science

- **Prof. Dr. Muhammad Abuzar Fahiem** Ph.D. (UET), *COD*
- **Dr. Saima Farhan** Ph.D., MS-CS (LCWU), *Associate Prof.*
- **Dr. Maria Anjum** Ph.D. (Durham, UK), *Associate Prof.*
- **Dr. Huma Tauseef** Ph.D., MS-CS (LCWU), *Associate Prof.*
- **Dr. Mariam Nosheen** Ph.D., MS-CS (LCWU), *Assistant Prof.*
- **Dr. Ayesha Iqbal** Ph.D., MS-CS (LCWU), *Assistant Prof.*
- **Dr. Maria Saleemi** Ph.D., MS-CS (LCWU), *Assistant Prof. (on leave)*
- **Dr. Komal Bashir** Ph.D., MS-CS (LCWU), *Assistant Prof.*
- **Ms. Humaira Kauser** MS-CS (LCWU), *Assistant Prof.*
- **Dr. Faria Kanwal** Ph.D., MS-CS (LCWU), *Assistant Prof.*
- **Dr. Fahima Tahir** Ph.D., MS-CS (LCWU), *Assistant Prof. (on leave)*
- **Dr. Ayesha Afzaal** Ph.D., MS-CS (UET), *Assistant Prof.*
- **Dr. Fatima Anjum** Ph.D., MS-CS (UAF), *Assistant Prof.*
- **Dr. Usman Ahmad** Ph.D. (UTM, Malaysia), *Assistant Prof.*
- **Dr. Sidra Rafique** Ph.D., MS-CS (GCU), *Lecturer*
- **Dr. Rabia Javed** Ph.D. (UTM, Malaysia), MS-CS (LCWU), *Lecturer*
- **Ms. Khansa Atif** MS-CS (LCWU), *Lecturer*

### Supporting Staff:

- **Ms. Wajeeha Malik**, MS-CS (LCWU), *Computer Instructor*
- **Ms. Ambreen Amna** MS-CS (LCWU), *Computer Instructor*
- **Ms. Attia Anis** MS-CS (LCWU), *Computer Instructor (on leave)*

## Department of Economics

- **Dr. Muhammad Afzal** Ph.D. (PU), M. Phil (GCU), M.A. (PU), *Professor*
- **Dr. Samia Nasreen** Ph.D. (GCUF), M.Phil. (PU), M.Sc. (LCWU), *Chairperson / Associate Prof.*
- **Ms. Uzma Shahid** M.Phil. (GCU), M.A (PU), *Assistant Professor (on study leave)*
- **Ms. Ramsha Saleem** M.Phil. (BZU), M.Sc. (IUB), *Assistant Professor (on study leave)*
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- Dr. Naila Anjum Ph.D. (GCU), M.Phil. (GCU), M.A (LCWU) B.Ed. (A.I.O.U.), *Assistant Prof.*
- Dr. Hina Kanwal Ph.D. (GCU), M.Phil., M.A (BZU), B.Ed. (EU), *Assistant Prof.*
- Dr. Khizra Tabassum Ph.D. (PU), M.Phil., M.A. (PU), *Lecturer*
- Dr. Qadeer Anjum Ph.D. (PU), M.Phil. (GCU), M.A (PU), *Assistant Prof.*
- Dr. Shabnam Niaz Ph.D. (GCU), M.Phil. (GCU), M.A. (PU), B.Ed. (AIOU), *Assistant Prof.*
- Ms. Rafia Zubair Ph.D. Scholar, M.S, B.S (LCWU), *Lecturer*

## Department of Zoology

- Prof. Dr. Farzana Rashid Ph.D. (BUCT, China), M.Phil. M.Sc. (PU), M.Ed. (Sci. Edu.), *COD*
- Prof. Dr. Saima Sharif Ph.D., M.Sc. (PU), *TTS*
- Dr. Asma Abdul Latif Ph.D. (PU / Australia), M.Sc., B.Ed. (PU), *Associate Prof.(TTS)*
- Dr. Shagufta Naz Ph.D., M.Phil, M.Sc. (PU), B.Ed. (AIOU), *Associate Prof.(TTS)*
- Dr. Ghazala Jabeen Ph.D., M.Sc. (UAF), B.Ed. (AIOU), *Associate Prof.(TTS)*
- Dr. Shafaq Fatima Ph.D. (Australia), M.Sc. (GCU), M.Ed., M.Sc. (UAF), *Associate Prof.(TTS) (on EOL)*
- Dr. Zakia Kanwal Ph.D. (Netherlands), M.Sc. (UAF), *Associate Prof.(TTS)*
- Dr. Fakhar un Nisa Post Doc. (China), Ph.D., M.Sc. (PU), *Associate Prof.(TTS)*
- Dr. Sumera Sajjad Ph.D., M.Phil. M.Sc. (QAU), *Associate Prof.*
- Dr. Safoora Riaz Post. Doc., Ph.D., M.S. (LCWU), B.Ed. (AIOU), *Assistant Prof.*
- Dr. Mahnoor Perveez Ph.D., M.S. (LCWU), *Assistant Prof.*
- Dr. Najiya Al-Arifa Post.Doc. (LCWU), Ph.D. (GCU/USA), M.Phil. (GCU), M.Sc. (LCWU), *Assistant Prof.*
- Dr. Mateen Arshad Ph.D., M.S. (LCWU), B.Ed. (AIOU), *Assistant Prof.*
- Ms. Ayesha Tahir M.S. (LCWU), *Lecturer (on EPL)*
- Dr. Sumera Pervez Ph.D., M.S. (LCWU), *IPFP-Fellow*

## Technical Staff: -

- Mr. Babar Amjad Khan, *Computer Hardware Technician*
- Mr. M. Rizwan Tahir, *Senior Clerk*
- Mr. Naveed Ahmad, *Lecture Assistant*
- Mr. Tariq Akhlaq, *Lecture Assistant*



## Admission Rules

Admission to various classes at Lahore College for Women University, Lahore is granted on merit in accordance with the rules and policy of the Government of the Punjab, on the dates notified by the Board of Intermediate and Secondary Education, Lahore. Admission notice is duly advertised in the local newspapers, with the condition that no application form will be accepted after the notified last date. Subsequent to the completion of all the necessary stages of admission, the lists of successful candidates selected on merit, are displayed on the official website. The admission of the student's who fail to pay their dues in time, is cancelled.

## Application Procedure

1. The candidates are required to fill out online admission forms for F.A / F.Sc. all seats (open merit, reserved and additional seats).
2. Every candidate is required to enclose attested photocopies of the following compulsory documents with their downloaded admission form after the display of merit lists within due date of fee submission.

### Documents Required

- a. Detailed marks sheet of IX/Matriculation (Three copies attested).
  - b. Result cards of O-Level Certificate (Three copies attested). Proper Equivalence attested by I.B.C.C (Two copies) must be submitted in the admission office till the admission process otherwise College will not be responsible for BISE registration.
  - c. Provisional / Character Certificate from the Head of the institution last attended.
  - d. Photocopy of Migration certificate and three attested photocopies of the result card from the former Board (this condition is for those candidates who have passed their matriculation examination from other Boards).
  - e. Original Migration certificate (NOC) must be submitted at the time of admission.
  - f. Three photocopies of the National Identity Card of Father / Guardian.
  - g. Monthly income certificate of Father / Guardian.
  - h. Three copies of "Bay Form" (NADRA) on (compulsory basis).
  - i. Eight (08) photographs with white background (non-attested) size 1.5" x 1.5".
3. Admission on general seats is granted strictly on merit.

### Important Note: -

As per the online Lahore Board "Registration and Admission System" students cannot be admitted / registered with Lahore Board from two institutions simultaneously. Therefore, a candidate have been admitted in any other college of Lahore Board jurisdiction must have to quit that and have her online board registration through that institution cancelled. In case she fails to do so her admission at LCWU would be considered cancelled. If any student wants to quit from LCWU after seeking admission due to any reason she must inform the Principal's office through a written application, otherwise she will be responsible for subsequent complications during her academic session. It is mandatory for all students to fulfill board registration and admission forms (signature, photograph and thumb impression) in Part-I and Part-II if student fail to do so, college will not responsible for any discrepancy in their registration and admission process. Students must check their name, father's name, B-Form number, phone number and date of birth before signing and thumb impression. Students is responsible to pay fine as levied by BISE for any mistake in their registration and admission forms.

## Reserved Seats

### 1. Disabled Student Seats

2% of the total seats are reserved for physically challenged students. Candidates must enclose certificate of their physical disability signed by the M.S. Services Hospital with their forms and appear for interview on the date notified. Physical disability means disability which cannot be rectified by any equipment. Short sightedness and being hard of hearing do not fall under the definition of disability.

### 2. Sports Seats

2% of the total seats are reserved for Sports basis (only for Arts Group). Only District / Board level players can apply against these seats.

### 3. Foreign Students Seats

15 seats are reserved for foreign students must have foreign national passport and CNIC. They will be required to pay Rs. 120800/- along with normal fee for Part-I and Part-II separately.

#### **Important Note: -**

Foreign student's fee is non-refundable. It can only be refunded if the name of the student falls on the subsequent open merit list and she does not continue her studies at any other institutions.

### 4. Minority Seats

2% Seats are reserved for minority students. They must provide their religious certificate at the time of admission/ interview.

### 5. University Employee Quota

Employee seats are reserved for regular University employee children's only. They must provide their University Employee card and salary slip at the time of admission / interview. Rules and Regulations for employee quota will be followed as per university rules for this purpose.

### 6. Senior Cambridge / O' Level Students

10% seats are reserved for the Senior Cambridge / O-level students. They will apply for admission along with the Matriculation students. The candidates seeking admission in F.Sc. must have studied Science Subjects in O-level / Senior Cambridge. They must have passed four elective subjects along with the compulsory subjects. The selected candidates must submit their result cards and Equivalence Certificates (Three copies attested by I.B.C.C office) with their forms, otherwise they will not be registered with B.I.S.E Lahore.

### 7. Additional Seats

Total 30 seats are reserved (5 seats each) for FATA and KPK, Azad Jammu and Kashmir, and other Provinces. Application of these candidates will be entertained only if they have passed their Matriculation Examination from a School situated in the respective area. They should apply through their respective Provincial Govt. Education Department.

## **Migration**

Migration from other cities according to the B.I.S.E, Lahore rules, is allowed only on fulfillment of the following conditions: -

1. Transfer of a parent's job or transfer of residence of parents.
2. The candidate's Matric marks must not be below the College merit.
3. Payment of College dues per annum at the time of migration is compulsory.
4. Students migrating from other cities are not eligible for hostel accommodation.

#### **Important Note: -**

The college administration reserves the right to cancel the provisional admission / migration of a candidate, if at any stage after the admission / migration, it comes to their knowledge that the documents presented by her are fake or there is a mis-statement or clerical error in the documents.

## **College Roll Number / Section Slip**

After payment of dues, each candidate is required to see the teachers on duty and get the College Roll No. and Section issued at the back of fee receipt otherwise her admission will be considered cancelled. In case of loss of fee slip, a duplicate can be issued on the payment of Rs. 200/- only. Change of Roll No. or Section is strictly prohibited with no exceptions.

## **Examinations**

The Board of Intermediate and Secondary Education require the students to appear for Part-I and Part-II examinations separately.

All the students of Part-I and Part-II are required to appear for internal Send-Up examinations before the final examinations otherwise their admission forms will be withheld. Monthly class tests are compulsory for all students and their marks will be counted towards the final assessment of internal grading.

The College is authorized to withhold the admission of any student whose attendance is less than 75% or if she is found guilty of gross misconduct. A fine as per direction by the authority per subject shall be levied upon students who fail to show 75% attendance and per subject if a student fails to appear in the Send-Up examinations fine will be charge as per direction by the authority.

## Medals

Students securing 1st position in the Lahore Board will be awarded Gold Medals by LCWU in their respective faculty.

## Leave Rules

1. Leave is granted only in case of genuine need.
2. Leave up-to three days maximum can be granted in a month.
3. Students should apply for leave on medical grounds within a week of falling ill and it must be accompanied by a medical certificate from any government hospital duly verified by the Resident Doctor, LCWU. Leave for more than a month on medical grounds will not be granted.
4. The student must write clearly her Roll No, Name, Class, Section and subjects on the leave application, get it signed by parents and submit it to the leave account incharge in case of three days leave, and to the concerned in charge in case of leave for more than three days.

## Disciplinary Action/ Procedure

To maintain discipline and order in the Intermediate Sections LCWU, there is a Proctorial Board comprising the Incharge Intermediate Science, Incharge Intermediate Arts along with Demonstrators to keep vigilance on the campus. Cases of violation of the following general rules of the College should be reported to the Head Intermediate Section who will immediately take proper action.

1. Students are expected to observe strict order and discipline in the College hostel, and the playgrounds.
2. Students should not move about or talk in the verandahs and corridors to avoid disturbing classwork.
3. Students should not enter the Administrative Offices or Staff Rooms without permission.
4. Returning library books in due course on time.
5. Students are not allowed to leave the University premises during academic hours.
6. Students are not allowed to see their visitors or bring them in the College during academic hours.
7. Students are not allowed to walk or chatter near the Vice Chancellor's Office.
8. Students should read the notice board daily.
9. Any student who violates the College rules or involves herself in negative activities like strikes, protests and encourages other students for this purpose or blows crackers will render herself liable for disciplinary action.
10. Every staff member has full right to check students for not observing the above-mentioned rules and any report by the staff members will bring punishment to the defaulters.
11. Students are forbidden to spread by word of mouth or written material, political, religious sectarian, ethnic, regional, or linguistic conflict or hatred.
12. Taking pictures of fellow students or making videos without consent will lead to disciplinary action.
13. Privacy of fellow students should be maintained.

## Important Note:-

The name of a student will also be struck off the College rolls due to absence, non-payment of dues or rude behavior. She may be allowed re-admission by the Principal. The fee for re-admission will be the admission fee prescribed in the Prospectus. However, readmission can be granted only once. 2nd time readmission, in specific cases, may be granted on payment of full tuition and admission fee.

## Conduct and Behavior

The students of Lahore College for Women University, Lahore are expected to display a very high standard of personal behavior and conduct. The Vice-Chancellor is authorized to take suitable action against unbecoming behavior. All authority regarding maintenance of proper discipline is vested with the Vice-Chancellor, Staff Advisory Council and Proctorial Board. The decision of the Vice-Chancellor in all disciplinary matters will be final and binding on the students and their parents/guardians. She has the authority to suspend, expel or rusticate a student (Day Scholar or Boarder) in the greater interest of the College discipline. However, the defaulter will be given the right to clear her position before the Advisory Council / Proctorial Board.

## College Uniform Dress Code

According to the College rules, every intermediate student of 1st shift and 2nd shift has to be in the college uniform. The prescribed uniform is: -

### Summer

White cotton Shirt, Shalwar, White Dupatta and Black Shoes.

### Winter

White cotton Shirt, Shalwar, White Dupatta, Black Shoes, Black Sweater and Black Shawl. Wearing the student's I.D. Card is a compulsory component of dress code. Students without I.D. Card will not be allowed to enter the college.

All the students are expected to observe simplicity. They are not allowed loud make-up or ostentatious jewelry. They are not allowed to wear jeans, tights and T-Shirts as well. Students violating the dress code will be fined Rs. 200/- per day.

## Co-Curricular and Sports Activities

In order to facilitate co-curricular activities and sports there are many students', societies and clubs. Presidents and Secretaries of these societies are nominated by the teachers. By participating in these activities, the students win prizes and thus up hold and strengthen the glorious tradition of the College. Our Intermediate players also represent Pakistan at National and Asian level. Separate period is allocated for sports in the time table. Throughout the session LCWU has participated in the following tournaments.

- Inter-Collegiate (Intermediate) students participated in **13 games** i.e. Netball, Football, Basketball, Hockey, Cricket, Volleyball, Handball, Badminton, Athletics, Gymnastic, Table Tennis, Tug of War, Cycling, Tennis.

Sr. No.	Game Name	Position
1.	Athletics	Winner
2.	Basketball	Winner
3.	Cycling	Winner
4.	Cricket	Winner
5.	Hockey	Winner
6.	Table Tennis	Winner
7.	Tennis	Winner
8.	Taekwondo	Winner
9.	Badminton	Runner-up
10.	Karate	Runner-up
11.	Handball	Runner-up
12.	Netball	Runner-up
13.	Volleyball	Third

- LCWU participated in 11th Inter School & Inter Colligate games organized by Punjab Olympics 2024 and won overall Winner Trophy in Punjab Olympics 2024.
- Ms Laraib Abbass ,Ms Veena & Ms Nageena Intercollegiate players of Lahore College for Women University have been selected to participate in International Volleyball tournament will held at Italy 2024.
- Lahore College for Women University over all 1st position in Intermediate Punjab Olympics Games Closing Ceremony Punjab Olympic Association 11th inter School & Colleges Games 2023 at Punjab Stadium.
- LCWU got winner Position in Athletics intercollegiate Championship 2023-2024
- Lahore College for Women University got 1st position in Intermediate Volleyball Championship 2023-2024.
- Lahore College for Women University got winner position in Cycling Intermediate event 2023- 2024.
- Lahore College for Women University got 2nd position in Badminton inter-collegiate Championship at Punjab College Lahore 2023-2024.
- Lahore College for Women University got Runner-up position in Table Tennis inter-collegiate Championship at stadium 2023-2024.
- Lahore College for Women University got Runner-up position in Cricket inter-collegiate Championship 2023-2024.

### Administrative Staff of Central Library

1. **Dr. Sania Awais**, M.A, M. Phil. (Library and Info. Science) (Ph.D.), Librarian
2. **Ms. Rubina Saleem** M.A (Library and Information Science), Incharge
3. **Ms. Saira Batool**, Junior Library Assistant

### The Central Library

The main library of the College stocks many valuable books. There are numerous up-to-date magazines and publications as well as national newspapers which are received regularly in the library.

In order to borrow books students are issued a library card. They can borrow these books for 14 days. Books are issued to different classes turn wise on different days of the week. However, reference books, magazines and newspapers cannot be issued or taken out of the library.

The students will be fined if they keep books for more than the fixed days. Roll Numbers for final exams will be issued only if the students bring a clearance slip from the librarian.

### Resources of Central Library

Category	No. of Items		Quantity
Books			26011
Journals and Magazines	Local	Subscribed	02
Newspapers	Local	Urdu	01
		English	01
Online Resources	HEC Digital Library		---

### Science Section

The College library also has books on pure Science, Pharmacy, Engineering and Technology.

### Identity Card

Identity cards are issued to all the students on the commencement of regular classes. They are required to carry their cards with them at all times. If a student fails to produce her card on demand by the teaching staff, she will be fined Rs. 500/- Refusal to show the card can even entail a heavy fine. In case of loss of card, a duplicate will be issued on payment of Rs. 500/-.

## Proctorial Board

To maintain discipline and order in the college, there is a Proctorial Board comprising of the Head of intermediate and the Director of Student Affairs. Students from the Student Council keep vigilance on the campus.

- **Head Intermediate**
- **Director of Student Affairs**
- **Head Intermediate Science**
- **Incharge Arts Programme**
- **Ms. Shireen Shahid**, Head Proctor
- **Ms. Faiza Shahid**, Proctor
- **Ms. Zainab Mohsin**, Proctor

Cases of violation of the following general rules of the College should be reported to the Head will immediately take proper action.

1. Students are expected to observe strict order and discipline in the College, the hostel and the playgrounds.
2. Students should not move about or talk in the verandahs and corridors so as to avoid disturbing class-work.
3. Students should not enter the Administrative Offices or Staff Rooms without permission.
4. Students must be punctual in:
  - a. Attending lectures
  - b. Paying the College and hostel dues
  - c. Returning library books.
5. Students are not allowed to leave the College premises during academic hours.
6. Students are not allowed to see their visitors or bring them in the College during academic hours.
7. Students are not allowed to walk or chatter near the Vice Chancellor's / Principal's Office.
8. Students are not allowed to celebrate birthday parties during academic hours.
9. Students should read the notice board daily.
10. Students should attend College in proper uniform.
11. Students are not allowed to wear jewelry (real or artificial).
12. Students are not allowed to willfully damage the College property.
13. Students are expected to attend the co-curricular activities. They are not allowed to use video cameras during these functions.
14. Students are not allowed to bring cameras, tape recorders, mobile phone etc. during academic hours. Defaulters will be punished per college policy.
15. Any student who violates the College rules or involves herself in negative activities like strikes, protests or instigates other students for this purpose, or blows crackers will render herself liable for disciplinary action.
16. Every staff member has full right to check students for not observing the above-mentioned rules and any report by the staff members will bring punishment to the defaulters.
17. On the College premises the Principal's authority is absolute. She has the power to impose fine or some other suitable punishment for a breach of college discipline, rudeness to staff, irregularity and disorderly behavior. A serious violation of these rules will render her liable to be rusticated from the College on the recommendation of the Staff Council. These rules are meant to cultivate refined behavior in the students and to maintain a proper, disciplined environment in the College.
18. Students are forbidden to spread by word of mouth or written material, religious sectarian, ethnic, regional or linguistic conflict or hatred.

## Proctorial Fine List

\*In anticipation of approval from Statutory Bodies

Sr.No.	Category	Amount
1.	Improper uniform	Rs. 1000/- per day
2.	Entering College without College Card	Rs. 500/- per day
3.	Not displaying College Card	Rs. 500/- per day
4.	Use of foul language between students	Rs. 2000/-
5.	Misuse of cell phone	Rs. 2000/-
6.	Physical abuse (Minor)	Rs. 2000/-
7.	Physical abuse (Major)	Rs. 5000/-
8.	Mistreating other Students	Rs. 3000/- with parents undertaking
9.	Misbehavior towards LCWU staff / faculty (Minor)	Rs. 10,000/- with parent's undertaking, to suspension or expulsion
10.	Misbehavior towards LCWU staff / faculty (Major)	Rs. 20,000/- with parent's undertaking, to suspension or expulsion
11.	Late Arrival for Class	Rs. 500/-
12.	Damage to property	Rs.5000/- +Amount comparable to repair cost, with parent's undertaking, to suspension or expulsion
13.	Academic dishonesty during examination	Rs. 3000/- and suspension
14.	Misbehavior inside classroom	Rs. 1000/-
15.	Misbehavior outside classroom	Rs. 3000/-
16.	Causing disrespect to institution	Rs. 15,000/- and suspension

## Fine Detail + Certificate Fee

Sr.No.	Category	Amount
1.	Late Fee Fine	Rs. 200/- per day after Fee schedule
2.	Issuance of Duplicate Fee Challan + certificates	Rs. 200/-
3.	Late Fee submission	Rs.10,000/- after one year
4.	<b>Certificates:</b> a) Hope Certificate b) English Proficiency Certificate c) Bona-fide Certificate d) Reference Letter e) Fee Equivalence Certificate f) Duplicate Character Certificate	580/- (16% Govt. Tax included)
5.	Absence from Send-up Exam	Rs. 2500/- per paper
6.	Attendance less than 75%	Rs. 5000/- per subject



## Medical Facility

Lahore College Health Care Centre is a spacious, well equipped four bed basic health unit working efficiently 24 hours for the physical wellbeing of its students. Lahore College Health Care Centre provides medical facilities to **70-150** students daily.

The Staff at Health center comprise the following:

Morning Total 5, one Medical Officer, one female Nurse, one Junior Clerk / Dispenser, one Attendant female and one male.

## Administrative Staff (Medical Facility)

1. **Dr. Hafsa-Tul-Uzma**, Medical Officer (*Morning Shift*)
2. **Ms. Shaheen Kalvin**, (Female Nurse)
3. **Ms. Uzma**, (Junior Clerk)

Following medical services are provided:

1. Medical Consultation
2. Dispensing of oral and few inject able medicines
3. First Aid Services
4. Nebulization
5. Weight and blood sugar level assessment
6. Provision of full medical coverage to the Day Care Centre and students of the Primary Laboratory School at LCWU.

A fully equipped ambulance with driver is available 24 hours.

## Transport Facilities

Students are directed to contact the Transport Office for bus card. Bus card is issued on as per semester basis and bus charges are not refundable. Duplicate bus card will be issued with the payment of Rs. 200/-. Students are expected to display appropriate behavior while using transport facility.

## Student Financial Aid Office

The Student Financial Aid Office is supervised by the Director, University Advancement and Financial Aid.

## Mission

Provide financial assistance to deserving students in order to facilitate them to achieve their educational goals. Financial assistance is a joint venture between students and the financial aid office which works on the objective that financial constraints should not be a barrier to quality education.

## Administrative Staff

1. **Mr. Abdul Ghaffar Ali**, *Director, University Advancement and Financial Aid*
2. **Ms. Hina Anwar**, *Deputy Director Financial Aid*
3. **Mr. Mehboob Alam**, *Deputy Treasurer*
4. **Mr. Asghar Ali**, *Assistant Audit Officer*



5. **Ms. Samreen Sadaf**, *Assistant*
6. **Mr. Omar Jamil Khan**, *Assistant*
7. **Ms. Wizra Azam**, *Assistant*
8. **Mr. Umer Shahzad**, *Junior Clerk*
9. **Mr. Amir Hussain**, *Lecture Assistant*

## **Details of Scholarships for Intermediate Students**

### **1. LCWU SCHOLARSHIPS (F.A / F.Sc.) – Part-I**

- Students whose father/guardian's income is equal or less than Rs. 40,000/- are eligible for applying for LCWU Scholarships.
- Scholarship forms are also available on the website of LCWU i.e. [www.lcwu.edu.pk](http://www.lcwu.edu.pk)

### **2. LCWU SCHOLARSHIPS (Hard-ship cases) (F.A / F.Sc.) – Part-I**

- Students whose father/guardian's income is equal or less than Rs. 40,000/- are eligible for applying for LCWU Scholarships.
- Any student with financial constraints is eligible for this scholarship during year. Scholarship forms are also available on the website of LCWU i.e. [www.lcwu.edu.pk](http://www.lcwu.edu.pk)

### **3. Punjab Education Endowment Fund (PEEF) SCHOLARSHIP (INTERMEDIATE)**

- Applicants should be freshly enrolled students of LCWU for the current year. Students must have secured at least 60% marks in Examination held in 2024 (Annual) from B.I.S.E, Lahore.
- Students should have passed the above-mentioned examination as a regular student.
- Only students whose monthly family income is equal or less than Rs 15,000/- can apply.
- Students having Punjab domicile can apply.
- Students must not have received any other scholarship.

### **4. LAHORE BOARD SCHOLARSHIP F.A. / F.Sc. Part-I and Part-II**

- It's a merit-based scholarship program for F.Sc. /F.A./ I.C.S/Commerce Students.
- Students whose marks are more than 900 can apply.
- Students can apply through LCWU Student Financial Aid Office.

### **5. PAKISTAN BAIT-UL-MAL SCHOLARSHIP**

- It's a need-based scholarship program for Intermediate students.
- Students must have overall grade "B" or at least 60% marks in previous degree.
- Self-finance / Self-sufficient students and dependent of Govt. employees are not eligible for this scholarship.

### **6. MORA SCHOLARSHIP**

- It's a need-based scholarship program for brilliant and deserving students of Intermediate.
- Student should be fresh enrolled student of LCWU.
- Only students whose monthly family income is equal to or less than Rs. 15,000/- can apply.
- Student can apply through LCWU Student Financial Aid Office.
- Students having Punjab domicile can apply.
- Student has not received any other scholarship for her studies.
- Students must have secured at least 60% marks in Examination held in 2024 (Annual) from Punjab.
- Students can apply through LCWU **Student Financial Aid Office**.

### **7. HIJRI SCHOLARSHIP**

The following can apply:

- Student whose parents are Government teachers.
- Disable Students
- The students who have passed the matriculation examination as a regular student in year 2024.
- Students who received any other scholarship are not eligible for Hijri Scholarships.



## 8. Rehmat-ul-lil Alamin Scholarship (Merit Bases)

The following can apply:

- Candidate must be the highest scorer from their respective district as selected by the Higher Education Department in light of the results issued by the Intermediate and Secondary Education Board.
- The score of the applicant is verified from the data provided by the Boards in Punjab through HEP.
- For the students who get admission in public sector institute out of their own district, their merit will be determined on the basis of the district of domicile.

**Note:** The merit of the candidacy to be decided on the basis of their district / place of residence, not the place or district where they are admitted.

## How to apply for the Rehmat-ul-lil Alamin Scholarship

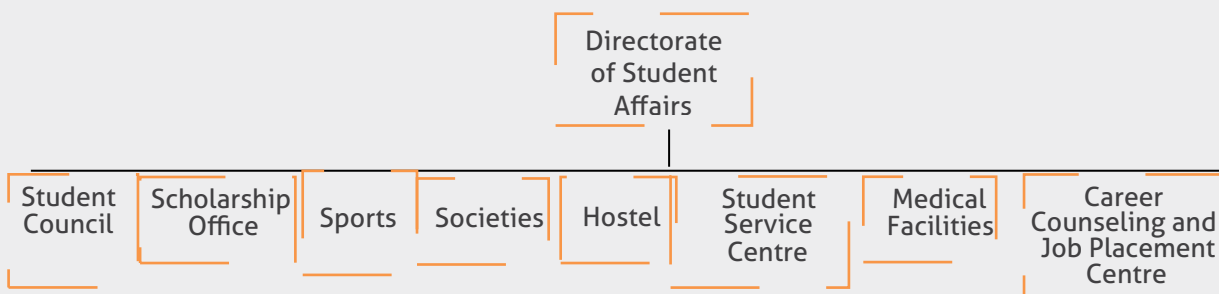
- Online applications will be received for the Rehmat-ul-lil Alamin scholarship. In order to apply online for the scholarship please visit website of Higher Education Department of the Government of Punjab or visit <https://hed-scholarships.punjab.gov.pk/signup>.

## 9. Sabiha Farogh Scholarship Program ICS

- Students whose father/guardian's income is equal or less then Rs. 40,000/- are eligible for applying for LCWU scholarships.
- Scholarship forms are available in Financial Aid Office.

## Directorate of Student Affairs

The Directorate of Student Affairs establishes a link between the University administration and the students. It facilitates students in addressing their problems related to academics, co-curricular activities, sports, libraries, examinations, transportation, health, fee, career, planning and discipline etc. The goal of the Student Affairs office is to ensure the welfare and growth of students with respect to every aspect of their university life and to ensure provision of maximum support in the following areas:



The primary purpose of the Directorate is to facilitate students in every possible way under one umbrella and to help them develop balanced personalities; to instill moral values, integrity, civic sense and tolerance leading to a broader vision of life.

The Student Affairs office plays an active role in encouraging students to report their problems regarding university affairs and in striving to resolve these problems through the concerned departments. The students can visit the office in person or send a written complaint through e-mail or ordinary mail.

### 1. Career Guidance and Counselling Centre

The Counselling Centre of Students Service Centre provides career guidance as well as psychological counselling along with personal growth and development services. Clinical and counseling psychologists are available to assist the staff and students in understanding and resolving their psychological problems. The Centre is also offering psychological assessment services including aptitude, intelligence and personality assessment.

#### Personal Counseling

The personal counselling and guidance services are available for students and faculty. The following issues can be discussed for personal growth and skill enhancement:

- Familial issues and relationship problems
- Conflict with peers and friends
- Adjustment problem with roommates in hostels
- Career selection
- Stress management
- Time management
- Lack of assertiveness
- Lack of confidence
- Problems in English language
- Concentration problem
- Anger management

#### Career / Vocational Guidance

- Different psychological tests are used for gaining insight into one's interests, abilities and skills.
- Students are informed about educational programs, professional career plans, and employment and job opportunities.
- Students are guided about ways of accessing information about work opportunities in various career fields.
- Students are helped in career planning and in conflict resolution with reference to the choice of professional programs or career paths.

#### Health Education Services

Student Service Centre (SSC) regularly organizes health education activities in collaboration with various organizations including Fatima Memorial Hospital, Shaukat Khanam Cancer Hospital and Pink Ribbon Pakistan, and other similar organizations.

#### Harassment Complaint Cell (HCC)

Lahore College for Women University has established Harassment Complaint Cell in accordance with the guidelines of HEC and also keeping in view the Women Empowerment Package 2012. LCWU is a place where administrators, faculty, employee/staff and students (all levels/categories) work and learn in an environment, free from intimidating, offensive and hostile behaviors. The information and awareness lectures about Harassment Complaint Cell are a regular activity of the HCC.

The students of different faculties of university are guided about the nature of harassment, the process of launching complaint, inquiry process and possible punishment. The information regarding HCC is also displayed on different university notice boards.

#### Student Gymnasium

The gymnasium is equipped with up-to-date workout facilities and can cater for the needs of 50-60 students at a time. Regular aerobics classes are run by a trained aerobics instructor. The gymnasium instructor is available throughout the week to assist the students and faculty. The facility is open in the evenings as well. For admission and further information, the gym instructor may be contacted on telephone extension No. 258.

## Centre for Career Counseling and Job Placement

#### Overview of the Department

The Centre for Career Counseling and Job Placement (CCJP) has started operation in October 2011. Since then, the Centre is providing counseling to students to select suitable careers. CCJP is assisting students in job placements and skill development. Furthermore, the Centre is preparing students for career success and their role as future leaders by:

- Helping students start their career planning and preparation at an early stage through career and student development programs.
- Soliciting more internship opportunities and further expand the employment network for graduates.
- Effectively improving students in behavior and skills necessary to seek and qualify for job.
- Inviting government officers, judges, women entrepreneurs and members of Federal, Provincial and Public Services for interaction with students.

- Conducting workshop and seminars to encourage students toward public and private employment.
- Training session for skill enhancement and capacity building of the students
- Guiding students choose further higher education in Pakistan or abroad in their study area with the help of Higher Education Commission (HEC).
- Acting as medium of communication amongst students, industries and professional bodies to promote career opportunities for students.

## Independent Living Centre

The LCWU Disabled Students Support Committee has established an Independent Living Centre in 2012 under the supervision of Prof. Shireen Asad (Rtd.), Ms. Parveen Riaz (Rtd.) and Dr. Atiq-ur-Rehman for the physically and visually challenged students. Its main objectives are to facilitate physically and visually challenged students.

Administrative Staff:

- **Prof. Dr. M. Atiq ur Rahman**, *Convener (Chairperson, Department of City and Regional Planning)*
- **Dr. Asma Seemi Malik**, *Chairperson, Department of Sociology*
- **Ms. Sadia Iqbal**, *(Admin Assistant)*
- **Ms. Shireen Tabasum**, *(Attendant)*

## Facilities and Services Provided by Independent Living Centre

1. Provision of Medical Facilities
2. Provision of Scholarships
3. Career counselling and job placement under specified quota
4. Provision of pick and drop services
5. Provision of audio-visual aid for partially blind students
6. Provision of electric wheelchair
7. Provision of manual wheelchair
8. Provision of lady attendant for care and mobility in the campus
9. Provision of Brail language assistance
10. Provision of Perkin machines
11. Provision of Translator
12. Computer Lab
13. Scanner and Printer
14. Braille books for students
15. Recorded books
16. Provision of writers for assistance and examinations

## Residential Facility

The College offers the facility of hostels to the students coming from other cities and abroad. There are four hostels for Intermediate, Graduate, Post-Graduate and Ph.D. students.

Due to limited accommodation facilities, the students are offered seats on merit only.

## Hostel Administrative Staff

1. **Ms. Ayesha Siddiq**, *Chief Warden*
2. **Ms. Rubina Akhter**, *Warden (Jaffery Hall)*
3. **Ms. Rabia Faiz**, *Assistant Warden (Jaffery Hall)*
4. **Ms. Asmat Tahir**, *Warden (New Hall)*
5. **Ms. Maria Iqbal**, *Assistant Warden (New Hall)*
6. **Ms. Nadia Rauf**, *Warden (Habiba Hall)*
7. **Ms. Syeda Munira Yaqboob**, *Assistant Warden (Habiba Hall)*

### Introduction

The Lahore College for Women University offers hostel facilities to boarders coming from other cities and abroad excluding the local students. There are separate hostels in Lahore College for Women University, Lahore for Intermediate, Graduate, and Postgraduate students.

### Allotment

- Students are required to apply for hostel accommodation on the prescribed admission form.
- Hostel accommodation will be allotted by the Chief Warden. Due to limited accommodation facilities, the hostel seats will be provided to the students only on merit and all other applications will be put on the waiting list.
- The seats of quota are reserved as per Government Policy.
- Hostel admission is offered for one academic year only, extension for another year is based upon good conduct and academic performance.
- The hostel accommodation facility is not available for MS/MPhil, MA/MSc (Evening), and diploma/certificate programs.
- Residents who have been expelled from the hostel will not be eligible for re-admission.



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## Hostel Charges

- The Hostel Supervisory Committee is authorized to give hostel fee concessions/waivers to deserving boarders.
- The Hostel Supervisory Committee is authorized to increase /change/amend hostel charges due to cost of living/revision of pay scales or other administrative compulsions.
- The Hostel Supervisory Committee is also authorized to waive off Hostel Charges in case of unusual circumstances for which boarders are not responsible.
- Hostel Charges can be increased in unusual circumstances/inflation.
- The hostel dues (Utility Bills, Janitorial Services, and Maintenance) shall be received, quarterly.
- Mess dues and Generator Charges shall be received, monthly as prescribed cost.
- Room cooler charges at the rate of Rs.2000/- per month will be charged in April at the beginning of the summer season, for a period of 6 months/ per month (as applicable).
- Boarders have to pay their fee by the 15th of every month and after the due date, they will be charged a fine of Rs.50/- per day. However, the intermediate boarders are exempted from this provision.
- If a border fails to deposit the monthly dues within the 15th of the next month, she may not be allowed to avail of the hostel facility.
- The mess facility will be suspended due to non-payment of mess dues, with a warning issued by the Hostel Warden.
- The student who does not deposit the fee on time will have her seat canceled and the seat will be allocated to the next student on the waiting list.
- Membership in the hostel mess is compulsory for every resident.
- No concession is offered to boarders in hostel dues.
- In case of seven days of consecutive leave from the hostel, boarders can have the concession of a one-week deduction in their mess dues.
- All dues deposited by boarders including the security shall be forfeited if she is expelled on disciplinary grounds.

## In/Out Timings:

- Boarders should strictly observe the in/out timings notified by the warden during summer and winter, i.e. 7:00 p.m. in summer (15th April – 14th October) and 5:00 p.m. (15th October – 14th April) in winter, anyone falling short of the discipline in this regard will be strictly checked.
- To ensure security as well as the presence/arrival of boarders in the hostel, they are required to mark attendance while entering or leaving the hostel. The Warden will monitor the attendance.
- Attendance must be observed at the time of breakfast/lunch/dinner.

## Gate Passes:

- Gate passes are issued to all the boarders by the respective Warden/Assistant Wardens, on Friday and Saturday, to go home on weekends.
- Self-pass will be issued to the boarders by the Warden/Assistant Wardens after written permission of the parents/guardian. Self-pass will be issued to:
  - i. The graduates and the postgraduate boarders for their Research work projects, Field Work, and Internships on the recommendation of the research supervisor and Chairperson of the Department.
  - ii. The borders can go shopping only once a week on Saturday.
- Self-pass is not allowed to the Intermediate boarders.
- Senior boarders {Ph.D, MS, Pharm-D (V-Prof)} can go out without passes and will enter their name, purpose to go out, time of exit, and entry on the register at the hostel gate.



- Curfew time for senior boarders would be till 7:00 pm for hostel boarders who go out for their research work or internship.
- No boarder will be allowed to enter the university after 7.00 pm.
- Senior boarders {Ph.D, MS, Pharm-D (V-Prof)} will be able to enter the university up to 7:30 pm by paying a fine of Rs. 200/- every time.
- Hostel gates will be closed as per notified timings.
- Failure to comply with register requirements or the curfew regulations may result in disciplinary measures.
- If any boarder has to attend any function/party/trip of the University after the hostel closing time then she will take the written permission of the Chief Warden after verification from the concerned Chairperson of the Department.

#### **Visitors Policy:**

- At the time of admission to the hostel, every student's parents/ guardian must provide a list of a maximum of four visitors on the prescribed form giving details regarding name and relationship, copy of CNIC, contact number, etc. This list must be signed by the parents/ guardian.
- Appointment of a local guardian by the parents/ guardian is appreciated who will be contacted in case of any emergency.
- Visitors of the boarders are not allowed to visit their rooms or to stay with them.
- The visitors/guardians are allowed to meet the boarders only during the specified timings/schedule given by the hostel administration from time to time.
- The security guard of the hostel will ensure verification of the visitor and will properly record their particulars in the security register after receiving original ID cards from the visitors which will remain in his custody until the visitor leaves. In case of any emergency, one of the family members, mentioned in the hostel visiting list of the boarder has to come to take the boarder home.

#### **Duration of Boarders Stay In The Hostel:**

- All the students who are granted admission to the hostel, their stay in the hostel will be for the duration of their on-campus studies as mentioned in the Academic Regulations.
- Hostel facility will be provided to the Ph.D. boarders initially for a period of 3 years which can be extended up to 5 years on the recommendations of the Departmental Doctoral Committee.
- Every student should stay in the accommodation allotted to her by the concerned authority. She will not be allowed to change accommodation once allotted unless approved by the Chief Warden.
- If there are surplus or vacant seats available, students of MS and Ph.D applying for shorter duration can be accommodated, and permission shall be granted by the Chief Warden on a case-to-case basis with charges.
- If the outgoing classes (Intermediate Part II, BS 8th Semester, MS/M.Phil 4th Semester & Ph.D.) vacate the hostel after completing their academic session and come again for practical, viva, thesis work, and convocation. They will be charged Rs. 1000/- per day (excluding mess dues), and if they stay for more than 14 days dues will be charged according to all existing dues.

#### **Punishment:**

- In case of any hostel rule violation, the hostel warden will give a written warning to the boarder, however, in case of serious violation of rules, the parents will be informed in writing.
- Any boarder who violates the hostel rules and is found involved in any negative activity like a strike or instigating other boarders for this purpose will be liable to disciplinary punishment.

- The case will be forwarded to the Hostel Students Affairs Committee on the recommendation of the Chief Warden for further appropriate action. The boarder may be expelled from the hostel after three warnings and will not be allowed to re-admission.
- If a boarder extends her leave/stay at home, the parents will immediately inform the concerned hostel warden for such an extension.
- If a boarder extends her leave/stay without informing the hostel authorities. The concerned hostel warden will inform the parents immediately, if no information/response is received from the parents or boarder the case may be referred to the Hostel Students Affairs Committee and the Committee will give a decision as per the nature of the case.

#### **Inspections:**

The University or the Hostel Administration can inspect at any time. The hostel premises, boarders room, almirahs, bags, etc. without any advance notice.

#### **Hostel Environment**

- Every boarder is expected to maintain peace, tranquility, a calm atmosphere, and discipline in the hostel and respect the rights of others.
- Boarders are not allowed to take their breakfast, lunch, and dinner in their rooms.
- Boarders will take care of the cleanliness of the hostel.
- No one is allowed to misbehave with the administration and employees of the hostel in any situation. Violation may cause expulsion from the hostel.
- Boarders must not disturb or cause inconvenience to other boarders and should ensure peace.
- Smoking, drinking, use of liquor/drugs, and keeping weapons (licensed and unlicensed) is strictly prohibited in the hostel and entails expulsion.
- Boarders should not keep costly items and excessive cash with them. The hostel administration will not be responsible for any loss.
- No political and religious extremist activity or propagation is allowed in the hostel.

#### **Hostel Property:**

- Boarders are not allowed to damage the hostel property. Any boarder found guilty will be liable to pay the damage in addition to a fine.
- Hostel administration can impose a penalty if she fails to keep her room clean and tidy. Moreover, if there is any complaint against a room servant, it is the responsibility of the boarder to inform the hostel administration.

#### **Hostel Fee & Security/Refund:**

- As per HEC-approved policy, the admission fee can be refunded within 15 days of submission. After 15 days half the fee would be refunded and no refund thereafter.
- Hostel security must be deposited at the time of admission to the hostel.
- If the boarder leaves the hostel during a semester, hostel dues for that semester are not refundable.
- A boarder who is willing to leave before or after completion of their academic session can claim their hostel security within six months of leaving the hostel.
- In case of expulsion from the hostel due to indiscipline or misconduct, security deposits will be forfeited in full.

#### **Clearance Certificate:**

- A certificate of clearance duly signed by the boarder and their father/guardian is required to be submitted to the concerned Hostel Warden at the time of leaving the hostel.

**Note:** The hostel will remain closed on Eid holidays and in case of any unusual circumstances. In addition, rules and regulations issued from time to time will also be applicable.





<b>HOSTEL FEE</b>			
<b>Hostel Fees of 2024-25</b>			
<b>S. #</b>	<b>Particulars of Fee</b>	<b>For Regular Students Fees (Rupees)</b>	<b>For Self-Support Students Fees (Rupees)</b>
<b>One Time Charges at the Time of Admission</b>			
<b>1</b>	Security (Refundable)	3000	3000
<b>2</b>	Breakage (On admission)	2500	5000
	<b>Sub Total (S. No. 1 to 2)</b>	<b>5500</b>	<b>8000</b>
<b>3</b>	<b>Room Rent (Annual Charges)</b>		
	Cubical	5990	10500
	Bi-seater	5324	9000
	Tri-seater	4659	8500
	Dormitory	3993	7500
	<b>According to Allotment</b>		
<b>4</b>	<b>Monthly Charges</b>		
<b>i</b>	Utility Bills	3600	4000
<b>ii</b>	Janitorial Services	3500	4000
<b>iii</b>	Maintenance	3800	4000
<b>iv</b>	Generator Charges (Backup Supply)	1500	1500
<b>v</b>	Wifi Charges	500	1000
	<b>Sub Total (S. No. 4)</b>	<b>12900</b>	<b>14500</b>
<b>5</b>	<b>Mess Charges (Monthly)</b>	As per Actual Cost	As per Actual Cost
<b>6</b>	<b>Seasonal (if room cooler is used)</b>		
	Room Cooler (April to September)	2500	2500
<b>7</b>	<b>Annual Charges</b>		15000

Note: Students are responsible for the purchase and maintenance of their own room coolers.

#### Other Dues

- The College fees, hostel fee, funds and other dues must be paid on the dates notified by the College in the National Bank of Pakistan, Jail Road Branch and Bank of Punjab, Shadman Market Branch. However, challan form will be issued by the College office only. In case the students fail to pay their dues within the due date, their seats will be cancelled.
  - To facilitate the students, booth of NBP and BOP are established in the College premises where only students can deposit the dues / fees.
  - If parents wish to deposit the dues, they may contact National Bank, Jail Road, branch after getting the challan form from the College office.
  - Male members are not allowed to deposit the dues at the College booth.
  - The total fee of one year will be paid in every academic year and the names of the students failing to pay the dues on dates notified will be struck off from the college rolls.
  - After payment of dues at the time of new admission, the students must contact the staff on duty for the issuance of Roll No. and section otherwise her admission will be considered cancelled.
- After payment of dues at the time of new admission, if a student pays her dues and leaves the College for whatsoever reason, she will get back the library security only (Rs. 1300/- one thousand one hundred and ninety only) as per rules of the college.

### Transcript Fee

Present students or ex-students desirous to take admission in any Foreign Educational Institution are required to pay Rs. 1000/- per copy and then get the Transcript prepared by the Principal's Office.

### F.A. / F.Sc. Fee Structure for the year 2024-2025 (WITHOUT PRACTICAL FEE)

Sr. No.	Item	Amount
1.	Admission Fee	3050
2.	Tuition Fee	18,400
3.	I.D. Card	400
4.	General Fund	8,750
5.	Medical Fund	1,000
6.	Magazine Fund	850
7.	Board Registration + Exam Fee as prescribed by BISE Lahore	3,320
8.	Department Development Fund	4,450
9.	College Examination Fee	3,250
10.	Transport Fee	700
11.	Library Security (Refundable)	1300
12.	Sports and Fitness Fund	830
<b>Total Rs.</b>		<b>46,300</b>

#### Note:

1. Fee for intermediate level is not refundable in any case
2. Total Fee (Part-I) without Practical Rs. 46,300/-
3. Practical fee will be charged Rs. 4200/- per subject, per annum for practical subjects only.
4. Library Security will be refunded within Six months of closing of academic session.
5. Foreign students will pay foreign seat fee along-with regular fee per annum.

### F.A. / F.S.C. FEE STRUCTURE FOR THE YEAR 2024-2025

#### SELF-SUPPORT PROGRAM F.A. / F.Sc. / ICS / I.COM / ARTS

Part-I (2024-2026), Part-II (2023-2025)

Sr. No.	Group	Fee Per Annum
1.	Pre Medical	Rs. 90640/-
2.	Pre Engineering	Rs. 90640/-
3.	ICS Physics	Rs. 64740/-
4.	ICS Statistics	Rs. 64740/-
5.	ICS Economics	Rs. 64740/-
6.	I.COM	Rs. 64740/-
7.	ARTS	Rs. 64740/-

### LAST YEAR'S MERIT, 2023 OF REGULAR PROGRAM

F.Sc.		ICS			I.Com	General Science	Arts	H.Eco.
P. Med.	P. Eng.	Physics	Economics	Statistics				
1004	983	999	850	922	800	610	650	650



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