

MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE (CSC) HELD ON 26-01-2024 FOR HIRING OF CONSULTANTS FOR LCWU KSK-PHASE-I

HIRING OF CONSULTANTS FOR ENGINEERING DESIGN AND CONSTRUCTION SUPERVISION FOR "ESTABLISHMENT OF NEW CAMPUS OF LAHORE COLLEGE FOR WOMEN UNIVERSITY LAHORE AT KALA SHAH KAKU CAMPUS".

5th meeting session of Consultant Selection Committee was held on **26-01-2024** at 11:30 a.m. in Syndicate Hall under the Chairpersonship of the Vice Chancellor, LCWU. The agenda of the meeting was to convene Pre-Bid meeting of bidders for already (Pre-Qualification-PQD) firms and to communicate final date of submission of technical and financial bid according to (RFP) by LCWU management. Upon the requests of applicants new recommended date for final bids submission both for (Technical and Financial) by Pre-Qualified bidders as per revised schedule of (RFP) Thursday i.e 15-02-2024 was discussed at length.

CSC Session-V

Subject: **HIRING OF CONSULTANTS FOR ENGINEERING DESIGN AND CONSTRUCTION SUPERVISION FOR "ESTABLISHMENT OF NEW CAMPUS OF LAHORE COLLEGE FOR WOMEN UNIVERSITY LAHORE AT KALA SHAH KAKU CAMPUS".**

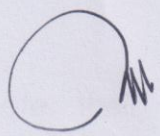
Proceedings:

The meeting started with the recitation from the Holy Quran and the Chairperson welcomed the members of the Consultant Selection Committee. The Chief Engineer/Project Director LCWU, with the permission of the chair elaborated in detail principle decision of LCWU to resume the consultants hiring process considering the issues of delays in release of funds from HEC for this consultancy project. The Chief-Engineer/PD LCWU briefed the forum about scheduled Pre-Bid meeting of bidders. Following queries and response to the queries were received and recorded as under.

| Sr. No. | Queries/Questions | Replies CSC-LCWU |
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| i. | 1. M/s Techno Legal Consultants raised its query that in the RFP, the form of contract is indicated as a | Agreed, according to the TORs included in RFP already issued to all bidders. |

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| | <p>Lump Sum contract, while we acknowledge that a fixed cost contract is used for the design phase, however or the supervision phase, the PEC standard recommends the use of a time based contract for smooth project execution.</p> <p>2. Performance security@5% of contract value is violation of PEC rules.</p> <p>3. CVs of expert (Personnel capabilities on page-20) in the RFP requiring at least 10-years stay with firm is violation PEC by-laws.</p> | <p>Please note that LCWU is Public sector University, and it's binding upon LCWU to strictly follow Government of Punjab-PPRA Rules. The RFP has been prepared in line with approved Standard Bidding documents and PEC guidelines.</p> <p>Please note that LCWU is Public sector University, one of the most prestigious women Institution in the province. The criteria in the RFP (requisite experience of experts) is in line with PEC laws.</p> |
| ii. | <p>M/s Progressive Consultants suggested that proposal be required to be provided for design work and supervision work separately, since construction work may take months/years to start if funds are not allocated on time while the costs are increasing.</p> | <p>Point was well appreciated. However, CSC-LCWU encourages all bidders to follow the TORs in the bidding documents (RFP) accordingly. The design cost is fixed and resident supervision shall be based on man months.</p> |
| iii. | <p>M/s G3 Engineering Consultants raised its queries in</p> <p>1. Data-sheet that appears to be a typing error for points</p> | <p>Noted and correction made accordingly.</p> |



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| | <p>written against A-6 approach and methodology (page-17), it should be 15% instead 20%.</p> <p>2. Form Fin-5 breakdown of reimbursable cost expenditures, it needs to be clarified that the Client will reimburse the survey and geotechnical costs as per contract with the specialized firms.</p> <p>3. Section 5 TORs Page-444 of RFP, Qualification/Experience of supervision has not been mentioned. A position of material engineer has been given which is missing in the data sheet.</p> | <p>The bids to be received are considered all services including surveys and geotechnical costs whatsoever.</p> <p>The RFP clearly stipulates in the TORs, that design activity the requisite technical and its qualification criteria is indicated. However, the resident supervision staff (indicative) is highlighted which shall be man-month basis at later stage once project design and execution scope of work of finalized by client (LCWU).</p> |
| iv. | <p>M/s Progressive Consultant (Pvt) Ltd. raised following quires;</p> <p>1. Are fee amounts inclusive of GST? Or should this be separately mentioned?</p> <p>2. M/s Progressive Consultants suggested that proposal be required to be provided for design work and supervision work separately, since construction work may take months/years to start if funds are not allocated on time while the costs are</p> | <p>The bids to be received are all tax inclusive.</p> <p>Point well appreciated. However, CSC-LCWU encourages all bidders to follow the TORs in the bidding documents (RFP) accordingly. The design cost is fixed and resident supervision shall be based on man months.</p>  |

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| | <p>increasing.</p> <p>3. Will the Site Staff accommodation in KSK be provided by the Contractor or LCWU?</p> <p>4. Will the full operational office for the consultants on the site, include facilities such as computers, printers? Will this be provided by the Contractor?</p> <p>5. Is the 2% bid amount only for design work or a combination of both? PCL strongly suggest that consultants provide 2% for design work at this stage and 2% for construction supervision when construction starts which may be after several months/years. Do not tie up consultants money for years when client cannot ensure dates for fund allocation.</p> <p>6. We request that you lower the bid security to 0.55 instead of 2%.</p> <p>7. Is the 5% Performance Bond to be provided, when the design starts and for Supervision later when this starts.</p> <p>8. The design work is for 6 months as per TOR. The</p> | <p>Only limited site facility to be provided by the contractor for consultant's staff on site.</p> <p>Only limited site facility to be provided by the contractor for consultant's staff on site.</p> <p>The expected bid is for both services i.e (Design + Supervision), however design activity is fixed time (6-months) but the resident supervision is based upon actual man-months for the final approved scope by the client (LCWU). Please see the TORs available at RFP.</p> <p>Criteria is in line with PPRA-Punjab Standard Bidding documents.</p> <p>5% performance bond is for both services design and resident supervision.</p> <p>Bidders are advised to quote their bids according to prevailing economic conditions</p> |
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| | <p>supervision work will start several months later. How will LCWU cover inflation? We suggest consultants are asked to quote for the design work and separately for supervision work.</p> <p>9. We request you to waive the condition of performance security as a Bank Guarantee and accept as an Insurance Guarantee for design at the time award. (as per PEC) Performance Bond may be asked for design and supervision separately, since supervision will start several months/years later.</p> <p>10. On page 18 of TOR, stamp duty not understood by the consultant. Instead of stamp duty we shall provide stamp paper for Rs. 500/- for Agreement.</p> <p>11. In the "Specific experience of the firm" the Project cost should be Rs. 1500 millions. Should this be the cost in current value?</p> | <p>keeping in view the inflation factor etc. The design activity time is fixed, however resident supervision is solely based upon man month basis. If the project execution time is extended by the client, the man-months are also to be adjusted on pro-rata basis.</p> <p>Will be considered, and informed to the bidders if it is compliant with Government of Punjab rules.</p> <p>Agreed.</p> <p>Please note that LCWU is Public sector University, one of the most prestigious women Institution in the province. The aforementioned criteria is to encourage firms that have requisite experience in building large scale Institutions worth at least 1.5 billion or above.</p> |
| 12. | <p>M/s ACE Architectural & Town Planning Services Limited.</p> <p>Clause 2.5 of the Datasheet – Performance Security Guarantee</p> | <p>Please note that LCWU is Public sector University, and it's binding upon LCWU to</p> |

The successful consultant/bidder shall be under an obligation to submit Performance Security/Bank Guarantee from scheduled Banks @5% of contract amount within fifteen-days (work award) of the demand by LCWU.

- Not acceptable kindly waive off this condition.

A 3 Financial Strength

Bank statement of last 3 months with an average balance or credit line (Account Maintenance Certificate) from any schedule Bank of Pakistan of equivalent Amount.

- This condition is not feasible, we, request you to kindly waive off. Please clarify.

The weights given to the Technical (T) and Financial Proposals (F) are:

Tech=70% i.e. weight-age 0.70 and

Fin= 30% i.e. weight-age 0.30

Final Score = $T \cdot 0.70 + F \cdot 0.30$

- The weightage should be 80% Technical and 20% Financial. Please reconsider.

Clause 2.3 Proposal submission date

- Time for preparation and

strictly follow Government of Punjab-PPRA Rules. The RFP has been prepared in line with approved Standard Bidding documents.

Please note that LCWU is Public sector University, and it's binding upon LCWU to strictly follow Government of Punjab-PPRA Rules. The RFP has been prepared in line with approved Standard Bidding documents.

Please note that LCWU is Public sector University; it is firmly believed that this is the prerogative of client to draft the PPRA complaint RFP that best serve the purpose and objectives of the assignment.

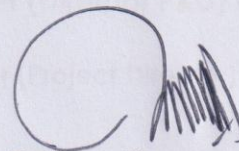


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| | <p>submission of proposal is short. We request that the date of submission of proposal may kindly be extended up 15-02-2023.</p> <p>Project Duration; Design Phase = 6 months Supervision Phase = 12 months The Period of construction supervision is very short as compared with the value of work.</p> <ul style="list-style-type: none"> • Please clarify. | <p>Will be considered.</p> <p>The resident supervision shall be man-month basis, whereas design activity is fixed time (6-months). Under Phase-I construction, only limited scope shall be executed and the man-months shall be worked out according to the final scope of work in execution under Phase-I.</p> |
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Outcomes:

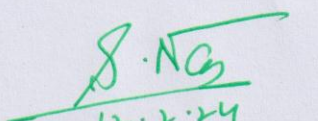
- The CSC after detailed deliberation endorsed extension of time due to prevailing circumstances; the next date for bid submission was approved for 15th-feb-2024.
- The CSC also emphasized to ensure the availability of appropriate funds for the consultant's hiring process.

The meeting ended with the vote of thanks to the Chair.



Zulfiqar Moeen
 Chief Engineer/P.D. /Secretary

Approved by Chairperson-CSC:


 12.2.24
Prof. Dr. Shagufta Naz
 Vice Chancellor
 LCWU, Lahore

LIST OF THE PARTICIPANTS

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| 1. | Prof. Dr. Shaguffa Naz Vice Chancellor LCWU, Lahore. | (In Chair) |
| 2. | Prof. Dr. M.Atiq ur Rahman Head of City & Regional Planning LCWU, Lahore. | (Member) |
| 3. | Muhammad Arif Representative of Finance Department Govt. of the Punjab. | (Member) |
| 4. | Muhammad Younas Treasurer/Director P&D LCWU, Lahore. | (Member) |
| 5. | Engr. Asad Masood Project Director, UET, Lahore. | (Member) |
| 6. | Mr. Zulfiqar Moeen Chief Engineer/Project Director/Secretary | (Member-Secretary) |
| 7. | Ms. Bushra Nawaz Deputy Director P&D LCWU, Lahore. | Team-Member (Director P&D) LCWU |
| 8. | Qaisar Hafeez Deputy Director P&D LCWU, Lahore. | Team-Member (Director P&D) LCWU |
| 9. | Liaqat Ali Khichi Sr. Assistant Engineer | (Team-Member (Project Director) LCWU |