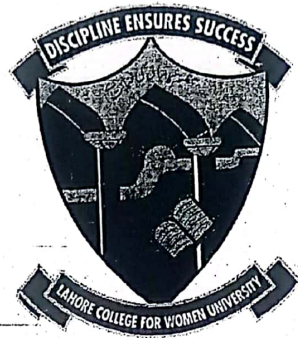


# AFFILIATION RULES



(Vide Notification No. Reg/LCWU/3632, Dated: 12<sup>th</sup> August 2010)

**LAHORE COLLEGE FOR WOMEN  
UNIVERSITY, LAHORE**

## AFFILIATION RULES

### LAHORE COLLEGE FOR WOMEN UNIVERSITY, LAHORE

1. The Application for Affiliation shall be submitted by Corporate Bodies except Govt. Institutions. No change in ownership of the corporate body will be permissible after affiliation without prior approval of the University.
2. The applicant shall deposit security and visitation fee prior to the visit of the Institute/College as prescribed for each category of the college. This security can be used for the purpose of recovering any balance/penalty out-standing towards college payable to the University.
3. Inspection fee for each visit and re-visit shall be Rs. 30,000/- and Rs. 15,000/- respectively or as prescribed by the University from time to time. (Appendix-I)
4. The college shall be located in a spacious, separate and independent building housed on area of at least 3 kanals. The premises should not be shared by any other institution, discipline or person. A No Objection Certificate from the local bodies regarding suitability of the proposed location for establishment of the college be provided.
5. No change in the premises will be made without prior permission from the LCW, University. The new site will be visited by the Affiliation Committee for approval.
6. Where a College is proposed to be located in a rented premises, the Management shall ensure that the College will acquire it own building within a period of five years preferably in a non-residential area.
7. An Affiliated College can be allowed to function in more than one building provided that administrative and academic control is centralized and the buildings are within a reasonable and convenient distance of each other. The Committee shall be the sole judge in this matter.
8. Adequate hostel facilities must be separately provided female students admitted unless otherwise dispensed with.
9. The college shall have an Auditorium, Offices and Classrooms of reasonable sizes. A Ladies Room with attached Toilet and Staff room for the whole-time/part-time staff is also a mandatory requirement.
10. Seating in classes will be provided for 100 percent students allocated to each particular Section of the Class.
11. There will not be more than 50 students in a Section. A minimum area of 12 Sq.Ft. per student should be provided in the classroom.

12. The Affiliated College shall be responsible to provide premises for conducting the University Examinations at least equal to the number of students they have admitted.
13. The College shall have proper Canteen, Toilets, Student's Common Room, Dispensary arrangement and Playgrounds facilities.
14. The Principal shall be a duly qualified whole-time employee having the qualifications & experience prescribed by the LCW, University and shall be paid accordingly.
15. Change of Principal or any change in the teaching faculty with reasoning and justification should be made under intimation to the University within 15 days, failing which an appropriate action will be taken by the University.
16. There should be adequate number of whole time qualified teachers as prescribed by the University. Part time teachers should also be qualified as prescribed by the University.  
The committee will judge the ratio of whole time and part time teachers.
17. There shall be whole-time Sports Officer and Librarian. They shall have Master degrees in the relevant subjects.
18. The Librarian shall have at least one Library Assistant and other essential Library Staff.
19. The College Library should be located in a covered area having seating arrangement for at least 20 percent of the total number of enrolled students.
20. The college library should have at least five sets of each text/recommended book of all relevant subjects and a reasonable number of reference books along with relevant University publications, specially Urdu Encyclopedia of Islam. It should also have a considerable number of books related to the discipline of humanities specially literature.
21. Initially books worth not less than Rs 5,00,000/- shall be purchased for the college ~ library. Thereafter at least Rs. 100,000/- shall be allocated annually for acquisition of books for the library and Rs. 50,000/- for purchase of journals/magazine etc.
22. The Library shall subscribe at least 5 reputable International / National Journals of related fields as determined / approved by the Affiliation Committee / Experts.
23. The College shall establish a Book Bank capable of providing prescribed textbooks to at least 10 percent of the students on the rolls.
24. Services of part-time Medical Officer shall be engaged who shall have medical equipment available to him to meet emergency cases.
25. Classes shall be held six days a week and academic year shall be equivalent to the academic session of the University.
26. The total number of students in Evening classes shall not exceed the number of students admitted in the Morning classes.

27. An authenticated Attendance Record of all students should be displayed on notice board in the first week of every succeeding month in accumulative form.
28. The College should maintain record regarding student's admission, attendance, fee concession etc., appointment of staff, and their joining reports, payment of salary, stock register and accession register of library.
29. Whole time Faculty, Librarian and DPE shall be paid the minimum scales prescribed by the University for Commensurate Posts.
30. All the salaries should be paid through cheques. The salaries exceeding Rs. 5,000/- should be paid through crossed cheques.
31. College record shall not be removed from the college premises and shall remain available for inspection at all times by the Affiliation Committee.
32. The College shall provide full fee concession to at least 10 percent and half fee concession to at least 10 percent of the enrolled students.
33. Affiliation shall initially be for one session. It may be extendable for further two sessions depending on the performance as ascertained through visitation. The college management must have to apply for grant of extension in affiliation on the prescribed form up to 31 May of the relevant year.
34. No affiliation shall be granted with retrospective effect.
35. The LCW, University shall have the discretion to grant/ refuse/ suspend/ cancel affiliation in any subject. However the affected party shall have the right of appeal to the University authority according to the Rules.
36. The Affiliation Committee, LCW, University shall have the power to arrange for visitation at a time of its own choice and may pay surprise visits.
37. Any Affiliated College may advertise in the print or other media.
38. However, any deliberate misrepresentation shall be treated as sufficient basis for withdrawal of affiliation.
39. The college shall follow all instructions/ regulations issued by the University from time to time.
40. Any violation of the rules or deliberate misrepresentation of facts shall be treated as sufficient basis for withdrawal of affiliation or to impose any penalty.

**Note:**

Application for grant of affiliation/extension in affiliation/addition in affiliation or increase in intake on the prescribed form duly filled in shall be received up-to 31<sup>st</sup> May of every year. Incomplete applications submitted after the due date shall not be entertained.

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**SPECIAL CONDITIONS FOR GRANT OF AFFILIATION TO  
DEGREE COLLEGES**

1. The management should deposit an amount of Rs. 1,50,000/- as security in the LCW, University Account.
2. The Principal shall be at least having Master degree (III division) from recognized university with at least five years experience.
3. At least two whole time teachers having qualifications prescribed by the University for each subject applied for affiliation should be appointed.
4. For each subject of experimental science a separate independent well-equipped laboratory should be provided for degree classes.
5. All recommended books of each subject should be available in graduate library.

**SPECIAL CONDITIONS FOR GRANT OF AFFILIATION TO TEACH  
POST GRADUATE CLASSES**

1. The management should deposit an amount of Rs. 2,00,000/- for each subject applied for, as security in the LCW, University Account.
2. There should be a separate block for postgraduate classes consisting of the following facilities:
  - a. At least 2 class rooms of reasonable size specially meant for post graduate classes.
  - b. Separate laboratories for experimental subjects.
  - c. Office for the Head of the Department.
  - d. Offices for the teachers.
  - e. Common room for the students.
  - f. Separate Post Graduate Library/reading room.
3. Teaching Staff
  - a. Seven (7) teachers specified for Master degree classes.
  - b. There should be at least one (1) *Ph.D/M.Phill* foreign qualified teacher in the faculty.
4. Library
  - a. At least five hundred titles of books should be available in the post graduate library.

**SPECIAL CONDITIONS FOR GRANT OF AFFILIATION TO  
COMMERCE COLLEGE**

1. A separate full-fledged college should be established.
2. The management should deposit an amount of Rs. 3,00,000/- as security in the LCW, University Account
3. The Principal shall be having M.Com./MBA degree from recognized university with 5 years relevant experience.
4. At least six whole time teachers having qualifications prescribed by the University, should be appointed initially. At least 4 of them should be M. Com or equivalent degree holders.
5. There shall be a computer laboratory properly equipped to accommodate 20 percent of the Students admitted at a time.

**SPECIAL CONDITIONS FOR GRANT OF AFFILIATION TO  
INFORMATION TECHNOLOGY COLLEGES**

1. A separate full-fledged college should be established.
2. The management should deposit an amount of Rs. 3,00,000/- as security in the LCW, University Account.
3. The Principal shall be having Master degree in Computer Science or equivalent degree from a recognized university with 5 years relevant experience.
4. At least 6 whole time teachers should have the qualifications as prescribed by the University consisting of at least 3 MCS or equivalent degree holders.
5. Computer laboratory facilities for 50% of students admitted at a time should be provided.
6. At least 2 multimedias should be provided in the class room.
7. The college will follow the semester system of examination as prescribed by the University for affiliated Colleges of information technology.

**PROCEDURE FOR GRANT OF AFFILIATION**

1. Application for grant of affiliation on the prescribed form duly filled in shall be received up to 31st May of every year. Incomplete applications or application submitted after the due date shall not be entertained.
2. LCW, University considers the cases of affiliation only for those disciplines, which are approved by the university.

3. Admission to the teaching program applied for affiliation must not be made until and unless the College/Institution is granted affiliation/ addition in affiliation by the University.
4. The information provided must be accurate in all respects. In case of any default/misstatement, the administration of the College/Institution shall be held responsible/ accountable for legal consequences.
5. On completion of the documents, the case will be submitted to the Vice- Chancellor who may refer it to the Affiliation Committee for visit of the college.
6. The college will be asked to submit visit fee and security. After deposit of the dues visit of the college will be scheduled.
7. After visit, the Affiliation Committee will submit its recommendations for the consideration of the Vice-Chancellor/Syndicate.
8. After approval of the recommendations, the office orders shall be issued by the Registrar's office accordingly.

The Registrar,  
Lahore College for Women University,  
Lahore.

Subject: GRANT OF AFFILIATION WITH LAHORE COLLEGE FOR  
WOMEN UNIVERSITY, LAHORE

The application along with proformas duly filled is submitted for grant of affiliation to teach

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I solemnly affirm that the facts declared in the application are correct to the best of my  
knowledge.

It is requested that affiliation may kindly be granted. The undersigned undertakes to abide by  
all rules and conditions laid down by the University and to maintain the record/facilities  
properly.

Yours Sincerely

Principal

(Stamp)



**17<sup>th</sup> MEETING OF FINANCE & PLANNING COMMITTEE**  
**HELD ON 10-06-2010.**

The Syndicate confirmed the Minutes of 17<sup>th</sup> meeting of Finance & Planning Committee held on 10-06-2010.

The Syndicate approved the adoption of Affiliation Rules of University of the Punjab including the rates of Affiliation Fee: -

- Visit for Affiliation (Fee Per Subject) Rs. 30,000/- only
  - Revisit for Affiliation (Fee Per Subject) Rs. 15,000/- only
  - Security Fee Rs. 1,50,000/- only
- (To be deposited by each College in LCWU Accounts).*

**APPLICATION FORM FOR GRANT OF AFFILIATION LCW, UNIVERSITY**

1.	Name of Institution	
2.	Postal Address	
3.	Phone/Fax	
4.	E-Mail Address	
5.	Program/Subjects applied for affiliation	In case of Degree classes attach list of Elective and Optional subject at Ann-A.
6.	Subjects already affiliated (if any) Reference No.	Attach list at Ann-B.
7.	Detail of other disciplines being run with BISE etc.	Discipline Affiliation Recognition Enrollment
8.	Management Body (For private Institutions)	Attach copy of Memorandum and Article of Association at Ann-C. Attach copy of Registration Certificate for current session from Registrar Joint Stock Company, under the Societies Registration Act XXI of 1860 at Ann-D.
9.	Registration of the Institution/College for Private Institutions only.	Attach copy of Registration Certificate under the Punjab Private Educational Institutions (Promotion & Regulation) Ordinance Rules 1984 from Government of the Punjab, Education Department Lahore/ concerned District Govt. Ann-E.
10.	NOC from Govt, concerned (for Govt. Institutions only.)	Attach at Ann-F.
11.	Efficiency & Discipline Rules/Code of Conduct	Attach copy of Rules for employees at Ann-G. Attach copy of Rules for students at Ann- H.
12.	Prospectus	Attach Ann-I.
13.	Certificate that no other discipline is being run in collaboration/affiliation with any other University.	Attach Ann-J.
14.	Building: Owned Rented Total Area Covered Area	Attach copy of Rent deed/Registry Ann-K. Attach detail on Form No. 14-L. Attach copy of Map Ann-M.
15.	Students Hostel	Attach the detail of hostel facilities. Ann-N.
16.	Staff Residences	Attach the detail of staff residences. Ann-O.
17.	Finances: Development Funds Recurring Funds Reserve Fund	Attach detail on Form No. 17-P and 17-Q. Attach Bank guarantee/ certificate. Ann-R.
18.	Sports Facilities Grounds Equipment	Owned/ Acquired. Attach documents. Ann-S. Attach detail on Form No. 18-T. Attach detail on Form No. 19-U.
19.	Teaching Staff	Attach detail on Form No. 20-V.
20.	Non Teaching Staff	
21.	Library Detail of Books Other facilities	Attach detail on Form No. 21-W. Attach detail on Form No. 22-X.
22.	Laboratories	
23.	Others	

**APPLICATION FORM FOR GRANT OF AFFILIATION WITH  
LAHORE COLLEGE FOR WOMEN UNIVERSITY, LAHORE**

1.	Name of Institution	
2.	Postal Address	
3.	Phone/Fax	
4.	E-Mail Address	
5.	Program/Subjects applied for affiliation	
6.	Subjects already affiliated (if any) Reference No.	
7.	Detail of other disciplines being run with BISE etc.	Discipline Affiliation Recognition Enrollment Attach as Annex-A.
8.	Management Body (For private Institutions)	Attach as Annex-B.
9.	Registration of the Institution/College for Private Institutions only.	Attach as Annex-C.
10.	NOC from Govt, concerned (for Govt. Institutions only.)	Attach copy as Annex-D.
11.	Efficiency & Discipline Rules/Code of Conduct	Attach copy of Rules for employees as Annex-E. Attach copy of Rules for students as Annex-F.
12.	Prospectus	Attach copy as Annex-G.
13.	Certificate that no other discipline is being run in collaboration/affiliation with any other University.	Attach copy as Annex-H.
14.	Building: Owned Rented Total Area Covered Area	Attach copy of Rent deed/Registry as Annex-I. Attach detail on Form No. 14-J. Attach copy of Map as Annex-K.
15.	Students Hostel	Attach the detail of hostel facilities as Annex-L.
16.	Staff Residences	Attach the detail of staff residences as Annex-M.
17.	Finances: Development Funds Recurring Funds Reserve Fund	Attach detail on Form No. 17-N and 17-O. Attach Bank guarantee/ certificate as Annex-P.
18.	Sports Facilities Grounds Equipment	Owned/Acquired. Attach documents as Annex-Q. Attach detail on Form No. 18-R.
19.	Teaching Staff	Attach detail on Form No. 19-S.
20.	Non Teaching Staff	Attach detail on Form No. 20-T.
21.	Library Detail of Books Other facilities	Attach detail on Form No. 21-U.
22.	Laboratories	Attach detail on Form No. 22-V.
23.	Others	

**LAHORE COLLEGE FOR WOMEN UNIVERSITY, LAHORE**

**STATEMENT OF DETAILS OF BUILDING**

NAME OF COLLEGE .....

SR. NO.	DETAIL OF ROOMS	SIZE	NUMBER	REMARKS

Signature

Designation

**LAHORE COLLEGE FOR WOMEN UNIVERSITY, LAHORE****STATEMENT OF NON-RECURRING (DEVELOPMENT) RECEIPT & EXPENDITURE FOR THE YEAR**

NAME OF COLLEGE .....

RECEIPTS	AMOUNT	EXPENDITURE	AMOUNT
Opening Balance*		Building <ul style="list-style-type: none"> <li>• Construction</li> <li>• Repair</li> <li>• Others</li> </ul>	
College Funds/Fee		Furniture <ul style="list-style-type: none"> <li>• Purchase</li> <li>• Repair</li> <li>• Others</li> </ul>	
Govt. Grant		Equipment <ul style="list-style-type: none"> <li>• Purchase</li> <li>• Repair</li> </ul>	
Others		Library <ul style="list-style-type: none"> <li>• Others</li> </ul>	
<b>Total</b>		<b>Total</b>	

\*Give detail of resources.

Signature

Designation

**LAHORE COLLEGE FOR WOMEN UNIVERSITY, LAHORE****STATEMENT OF RECURRING RECEIPT & EXPENDITURE FOR  
THE YEAR \_\_\_\_\_**

NAME OF COLLEGE .....

RECEIPTS	AMOUNT	EXPENDITURE	AMOUNT
Opening Balance*		Salaries <ul style="list-style-type: none"> <li>• Whole time faculty</li> <li>• Visiting faculty</li> <li>• Admin./Office Staff</li> <li>• Others</li> </ul>	
Income from Fee Govt. Grant		Building <ul style="list-style-type: none"> <li>• Construction</li> <li>• Repair</li> <li>• Others</li> </ul>	
Others		Rent of Building	
		Telephone	
		Electricity	
		Sui Gas	
		Furniture	
		Lab. Equipment Library	
		Sports	
		Medical Facility	
		Miscellaneous	
		Others	
<b>Total</b>		<b>Total</b>	

\*Give detail of fee i.e. Admission Fee, Tution Fee, Funds, Other charges per student per year for each program.

Signature

Designation

**LAHORE COLLEGE FOR WOMEN UNIVERSITY, LAHORE**

**SPORTS FACILITIES / EQUIPMENTS**

NAME OF COLLEGE .....

SR. NO.	ITEMS	QUANTITY	REMARKS

Signature

Designation





LAHORE COLLEGE FOR WOMEN UNIVERSITY, LAHORE

LABORATORY'S EQUIPMENT

NAME OF COLLEGE .....

SR. NO.	SUBJECT/LAB.*	NAME OF ITEMS	QUANTITY	REMARKS

\*Give details of labs. For each subject Signature

Signature

Designation

**LAHORE COLLEGE FOR WOMEN UNIVERSITY, LAHORE**

**TEACHING STAFF FOR THE YEAR**

NAME OF COLLEGE .....

Sr. No.	Name of the Teacher	Qualification			Designation	Nature of Appointment (Permanent/ Visiting)	Salary	Date of Appointment	Experience at other Colleges	Remarks
		Degree	Subject	Passing Year						

Signature  
Designation

**LAHORE COLLEGE FOR WOMEN UNIVERSITY, LAHORE****STATEMENT OF NON-TEACHING STAFF FOR THE YEAR**

NAME OF COLLEGE .....

Sr. No.	Name of the Teacher	Qualification			Designation	Nature of Appointment (Permanent/Visiting)	Salary	Date of Appointment	Experience at other Colleges	Remarks
		Degree	Subject	Passing Year						

(Please use extra sheets, if required)

Signature \_\_\_\_\_

**THE LAHORE COLLEGE FOR  
WOMEN UNIVERSITY,  
LAHORE (AMENDMENT)**

**ACT 2004.**

**ACT III 2004.**

# The PUNJAB GAZETTE

PUBLISHED BY AUTHORITY

LAHORE WEDNESDAY FEBRUARY 25, 2004.

## PROVINCIAL ASSEMBLY OF THE PUNJAB

### NOTIFICATION

23 February 2004

No. PAP-Legis-2(18)/2003/576. The Lahore College for Women University, Lahore (Amendment) Bill 2003, having been passed by the Provincial Assembly of the Punjab on 7 January 2004, and assented to by the Governor of the Punjab on 19 February 2004, is hereby published as an Act of the Provincial Assembly of the Punjab.

## THE LAHORE COLLEGE FOR WOMEN UNIVERSITY,

## LAHORE (AMENDMENT) ACT 2004

### ACT III OF 2004

[First published, after having received the assent of the Governor of the Punjab, in the Gazette of the Punjab (Extraordinary) dated 23 February 2004.]

**An  
Act**

to amend the Lahore College for Women University, Lahore Ordinance, 2002.

Whereas it is expedient to amend the Lahore College for Women University, Lahore Ordinance, 2002 (XLIX of 2002), for the purposes hereinafter appearing;

It is hereby enacted as follows:-

1. Short title and commencement:- (1) This Act may be called the Lahore College for Women University, Lahore (Amendment) Act, 2004.

(2) It shall come into force at once.

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27. **Regulations.**- (1) Subject to the provisions of this Ordinance and the Statutes, Regulations may be made in respect of all or any of the following matters:-

- (i) courses of study for degrees, diplomas and certificates of the University;
- (ii) manner and method of teaching conducted in the University and affiliated colleges;
- (iii) admission of students to the University and conditions under which they are admitted or allowed to take courses and examinations of the University and become eligible for the award of degrees, diplomas and certificates;
- (iv) fees and other charges to be paid by students for admission to the courses of studies and the examinations of the University;
- (v) conduct of examinations;
- (vi) conduct and discipline of students of the University;
- (vii) conditions of residence of the students of the University or colleges including the levying of fee for residence in halls of residence and hostels and approval of hostels, and lodging for students;
- (viii) conditions for acquiring research degrees;
- (ix) institution of fellowships, scholarships, medals and prizes;
- (x) institution of stipends and free and half-free studentships;
- (xi) academic costume;
- (xii) use of the library;
- (xiii) formation of Teaching Departments and Boards of Studies; and
- (xiv) all other matters which under this Ordinance or the Statutes are to be or may be prescribed by regulations.

(2) The Academic Council shall prepare and submit the Regulations to the Syndicate, which may approve them with or without modifications or refer them back to the Academic Council for reconsideration or reject them.

(3) No Regulation shall be valid unless, it has been approved by the Syndicate.

28. **Rules.** - The Authorities and the other Bodies of the University may make rules consistent with this Ordinance, Statutes and the Regulations, to regulate the conduct of their business:

Provided that the Syndicate may direct the amendment or repeal of any rules made by any Authority:

Provided further that if any such Authority is dissatisfied with such direction given by the Syndicate, it may appeal to the Chancellor whose decision thereon shall be final.

29. **Affiliation of educational institutions.**- (1) An educational institution seeking affiliation to the University shall make an application satisfying the University that—

- i. the educational institution is under the management of the Government or a regularly constituted governing body;
- ii. the financial resources of the educational institution are sufficient to ensure its continued maintenance and efficient working;
- iii. the strength and qualifications and the terms and conditions of service of the teaching and other staff of the educational institution are satisfactory

- for the purpose of teaching of prescribed courses of studies and training in the institution.
- iv. the educational institution has framed proper rules governing the conduct and discipline of its employees,
  - v. the building of the educational institution is suitable and commodious for its requirements;
  - vi. the educational institution has, or can make, a provision in the prescribed manner for the residence of students not residing with their parents or guardians, and their supervision and physical and general welfare,
  - vii. the educational institution has a provision for a library and adequate library service;
  - viii. the educational institution has properly equipped, laboratories museum and other places of practical work required for courses of studies taught in the educational institution;
  - ix. the educational institution has, or can make, provision for the residence of its Principal/Director and other members of the teaching staff in the educational institution building or near such building or the residence of students; and
  - x. the affiliation of the educational institution shall not be injurious to the education or discipline of the students of other institutions in the neighborhood.

(2) The application shall further contain an undertaking by the educational institution that after the institution is affiliated, any change in the management or the teaching staff shall forthwith be reported to the University and that the teaching staff shall possess such qualifications as are or may be, prescribed.

(3) The Syndicate shall after considering the recommendations of the Affiliation Committee, dispose of the application for affiliation in accordance with such procedure as may be prescribed and may grant or refuse affiliation.

Provided that the affiliation shall not be refused unless the educational institution has been given an opportunity of making a representation against the proposed decision.

**30. Extension of affiliation.** - Where an affiliated college desires to add to the course of studies in respect of which it is granted affiliation, the procedure prescribed for affiliation of colleges shall as far as possible may be followed.

**31. Inspection and reports.** - (1) Every affiliated educational institution shall furnish such reports, returns and other information as the University may require to enable it to judge the efficiency of the educational institution.

(2) The University may call upon any affiliated educational institution to take, within a specified period, such action in respect of any matter mentioned in sub-section (1) of section 29 as the University may deem fit.

32. **Disaffiliation.** - (1) Where any affiliated educational institution has failed to fulfill any requirements of this Ordinance, or has failed to observe any of the conditions of affiliation or its affairs are conducted in a manner prejudicial to the interests of education, the Syndicate may, in the prescribed manner, and after considering any representation that the educational institution may wish to make, modify or withdraw all or any of the privileges conferred on the educational institution by the affiliation.

(2) Where any educational institution has been refused affiliation or all or any of the privileges conferred on any educational institution by affiliation have been modified or withdrawn under sub-section (1) it may, within the prescribed period, apply for review to the Syndicate against such refusal and the application shall be disposed of in such manner as may be prescribed.

33. **University Fund.** - There shall be a fund of the University to be called the University Fund to which shall be credited all moneys received by it from fees, donations, trusts, bequests, endowments, contributions, grants and other sources.

34. **Audit and accounts.** - (1) The accounts of the University shall be maintained in such form and in such manner as may be prescribed.

(2) No expenditure shall be made from the University Fund unless a bill for payment has in the prescribed manner, been audited by the Resident Auditor in conformity with the Statutes, Regulations and Rules.

(3) The accounts of the University shall be audited in the prescribed manner once a year by an auditor appointed by the Government in this behalf.

(4) The annual statement of accounts of the University signed by the Treasurer and the Resident Auditor shall be submitted to the Government within six months of the closing of the financial year.

(5) The accounts of the University together with audit objections, if any, and the observations of the Auditor appointed by the Government and the Treasurer shall, in the prescribed manner, be presented to the Syndicate with the remarks of the Finance and Planning Committee.

35. **Recovery of University dues.** - The University or any person generally or specially authorized by it may apply to the Collector for recovery of any sum due to the University and the Collector shall thereupon proceed to recover the sum due, as if it were an arrear of land revenue.

36. **Research Center.** - There shall be Research Center to undertake interdisciplinary show of planning, promotion and evaluation of higher education.

37. **Functions of Research Center.** - The functions of the Research Center shall be to-

- i. undertake research and policy studies on education and employment, including part-time education programmes;



✓ ix. perform such other functions as may be prescribed.

10. **Affiliation Committee.** - (1) The Affiliation Committee shall consist of

- (i) a Chairperson to be nominated by the Syndicate;
- (ii) two Professors to be nominated by the Academic Council;
- (iii) two teachers to be nominated by the Syndicate; and
- (iv) the Executive Districts Officer (Education), Lahore.

(2) The term of the office of the members of the Committee, other than ex-officio members, shall be two years.

(3) The Affiliation Committee may co-opt not more than three experts who shall be counted for the quorum of an inspection by the Affiliation Committee.

(4) The quorum for a meeting of, or an inspection by, the Affiliation Committee shall be three.

(5) The Deputy Registrar dealing with the affiliation cases or such other person as may be designated by the Vice-Chancellor for this purpose shall act as Secretary to the Committee.

11. **Function of the Affiliation Committee.** - The function of the Affiliation Committee shall be to -

- (a) inspect the educational institution seeking affiliation with or admission to the privileges of the University and to advise the Syndicate thereon;
- (b) inquire into complaints alleging breach of conditions of affiliation by affiliated colleges and to advise the Syndicate thereon; and
- (c) perform such other functions as may be prescribed by the Regulations.

12. **Discipline Committee.** - (1) The Discipline committee shall consist of;

- (i) a Chairperson to be nominated by the Vice-Chancellor;
- (ii) two Professors to be nominated by the Academic Council;
- (iii) two professors to be nominated by the Syndicate; and
- (iv) the teacher or officer in charge of students affairs by whatever name called (Member/Secretary).

(2) The term of office of the members of the Committee, other than ex-officio members, shall be two years.

(3) The quorum for a meeting of Discipline Committee shall be four members.

13. **Function of the Discipline Committee.** - The functions of the Discipline Committee shall be to, -

- a) propose regulations to the Academic Council relating to the conduct of University students, maintenance of discipline and breach of discipline; and
- b) perform such other functions as may be prescribed.



# LAHORE COLLEGE FOR WOMEN UNIVERSITY



## ADMISSIONS OPEN (FALL 2021)

### UNDERGRADUATE & POSTGRADUATE

BS Biotechnology, BS Botany, BS Chemistry, BS Environmental Science, BS Geography, BS Mathematics, BS Physics, BS Zoology, B. Architecture, BS City and Regional Planning, BS Computer Science, BS Software Engineering, B.E. (Electrical), B.Com, BBA, Public Administration (PPA), BS Islamic Studies, BS Arabic, BS English Literature, BS Persian, BS Punjabi, BS Urdu, B.Ed (Hons) Elementary B.Ed (Hons) Secondary, BS-Ed (Science Education), BS Health & Physical Education, BS TESOL (Teaching of English to the Speakers of other Languages), Ph.D. Doctor of Physical Therapy (DPT), BS Applied Psychology, BS Economics, BS History, BS Home Economics, BS International Relations, BS Mass Communication, BS Pakistan Studies, BS Political Science, BS Social Work, BS Statistics, BS Gender and Development Studies, BS Sociology, BS Graphic Design, BS Visual Arts, BS Textile Design, BS Interior Design, BS Disaster Management.

Online Admissions start date  
**20<sup>th</sup> September, 2021**

### B.Ed & MBA

B.Ed. (1.5 years), Master of Business Administration (Tourism & Hospitality Management, Human Resource Management) Master of Business Administration (Executive MBA)

### MS Programs

MS Biotechnology, MS Botany, MS Chemistry, MS Environmental Science, MS Mathematics, MS Physics, MS Zoology, MS Computer Science, MS-EE (Electrical Engineering), MS Health Psychology, MS History, MS International Relations, MS Mass Communication, MS Economics, MS Political Science, MS Statistics, MS Gender and Development Studies, MS Fine Arts, MS Islamic Studies, MS English Literature, MS Persian, MS Punjabi, MS Urdu, MS Education, MS TESOL, M. Phil Pharmacology

### Ph.D Programs

Ph.D Biotechnology, Ph.D Botany, Ph.D Chemistry, Ph.D Mathematics, Ph.D Physics, Ph.D Computer Science, Ph.D Punjabi, Ph.D Persian, Ph.D Psychology, Ph.D Mass Communication, Ph.D Education, Ph.D Pharmacology, Ph.D Management Science

Last date to apply for Undergraduate and Postgraduate Admissions:

**12<sup>th</sup> October, 2021**

### DIPLOMAS

One Year Post Graduate Diploma in Early Childhood Education (PGD - ECE), PGDp TESOL, EIT (One Year Diploma in Development Support Communication in Mass Communication Department, Post Graduate Diploma in Heritage Management (One Year Evening Program) in Department of Architecture, One-year Post Graduate Diploma in International Affairs

### Last date to apply for Diplomas: 12<sup>th</sup> November, 2021

- University authorities have the right to withdraw / withdraw admission of any advertised subject / discipline without assigning any reason.
- If the number of applications / admissions sought is insufficient, then the university has the right to cancel the admission without assigning any reason.
- Short Lists will be displayed at LCW website ([www.lcw.edu.pk](http://www.lcw.edu.pk))
- Quota Reserved seats are for regular program only
- Please read the U-Prospectus carefully before filling online form

## REGISTRAR

For details please visit [www.lcwu.edu.pk](http://www.lcwu.edu.pk)  
For Inquiry: 042-99203801-9 (Ext 206, 322)



# LAHORE COLLEGE FOR WOMEN UNIVERSITY LAHORE



## UNDERGRADUATE PROGRAMS (FALL 2023)

BS Biotechnology, BS Botany, BS Chemistry, BS Environmental Science, BS Geography, BS Mathematics, BS Physics, BS Zoology, B. Architecture, BS City and Regional Planning, BS Computer Science, BE Electrical, BS Disaster Management, BS Software Engineering, B.Com, BBA, BPA, BS Islamic Studies, BS Arabic, BS English Language & Literature, BS Persian, BS Punjabi, BS Urdu, B.Ed Elementary Education, B.Ed Secondary Education, BS Ed (Science Education), B.Ed. (Educational Research & Policy Studies) , B.Ed. ( Educational Assessment & Evaluation) , B.Ed. ( Educational Leadership & Management), BS Health & Physical Education, BS TESOL, Pharm-D, Doctor of Physical Therapy, BS Applied Psychology, BS Economics, BS Economics & Finance, BS History, BS Home Economics, BS International Relations, BS Mass Communication, BS Pakistan Studies, BS Political Science, BS Social Work, BS Statistics, BS Gender and Development Studies, BS Sociology, BFA Graphic Design, BFA Visual Arts, BFA Textile Design, BFA Interior Design

## GRADUATE ADMISSIONS (FALL 2023)

### MS/MPhil Programs

MS Biotechnology, MS Botany, MS Chemistry, MS Environmental Science, MS Mathematics, MS Physics, MS Zoology, MS Nanoscience & Nano Technology, MS Computer Science, MEE (Electrical Engineering), MS Health Psychology, MS Clinical Psychology, MS Psychology, MS History, MS International Relations, MS Geography, MS Economics, MS Political Science, MS Statistics, MS Home Economics, MS Gender and Development Studies, MS Fine Arts, MS Islamic Studies, MS English Literature, MS Persian, MS Punjabi, MS Urdu, MS Education, M.Phil Pharmacology, M.Phil Pharmaceutical Chemistry, M.Phil Pharmaceutics, M.Phil Pharmacognosy, MBA Executive, MS Management Science, MBA (Hospitality & Tourism Management, Entrepreneurship, Human Resource Management, Finance, Marketing), BEd (1.5 years)

### PhD Programs

PhD Biotechnology, PhD Botany, PhD Chemistry, PhD Environmental Science, PhD Mathematics, PhD Physics, PhD Geography, PhD Computer Science, PhD Islamic Studies, PhD Punjabi, PhD Persian, PhD Urdu, PhD Education, PhD Pharmacology, PhD Management Sciences, PhD Economics, PhD History, PhD International Relations, PhD Psychology, PhD Statistics, PhD Political Science, PhD Fine Arts

### DIPLOMAS

- Diploma in Bioinformatics in the Department of Biotechnology
- One Year Post Graduate Diploma In Early Childhood Education (PGD-ECE)
- Post Graduate Diploma in Heritage Management (One Year Evening Program) in Department of Architecture
- One Year Diploma In STEM Education
- Post Graduate Diploma In Teaching At Higher Education (PGDTE) One Year
- PGDIP TESOL (Teaching English To Speakers Of Other Languages)/ELT (English Language Teaching),
- One Year Diploma In Development Support Communication In Mass Communication Department
- Postgraduate Diploma in Nutrition Science & Practices

- ➔ University has the right to withdraw / withhold admission of any advertised subject / discipline without assigning any reason.
- ➔ If the number of applications / admission forms is insufficient then the University has the right to cancel the admission without assigning any reason.
- ➔ Kindly follow the SOP'S of COVID-19 of Govt. of the Punjab and instructions of NCOC, Govt. of Pakistan to enter in University for Entry Test, Interview and Fee submission for Admission FALL 2023.

Application can be submitted online on [www.lcwu.edu.pk](http://www.lcwu.edu.pk) from 4th to 20th September, 2023.

Application Processing Fee is **Rs.1000/-**

## REGISTRAR

For details, please visit: [www.lcwu.edu.pk](http://www.lcwu.edu.pk)  
For Inquiry: 042-99203801-9 (Ext: 206, 322)



### MS Program

MS Biotechnology, MS Botany, MS Chemistry, MS Environmental Science, MS Geography, MS Mathematics, MS Physics, MS Nano-Science & Nano Technology, MS Zoology, MS Computer Science, MEE (Electrical Engineering), MS Health Psychology, MS History, MS International Relations, MS Mass Communication, MS Economics, MS Political Science, MS Statistics, MS Gender and Development Studies, MFA (Fine Arts), MS Islamic Studies, MS English Literature, MS Persian, MS Punjabi, MS Urdu, MS Education, MS TESOL, M. Phil Pharmacology, M. Phil Pharmaceutics,

### PhD Program

PhD Biotechnology, PhD Botany, PhD Chemistry, PhD Geography, PhD Mathematics, PhD Physics, PhD Computer Science, PhD Punjabi, PhD Persian, PhD Urdu, PhD Education, PhD History, PhD International Relations, PhD Psychology, PhD Mass Communication, PhD Statistics, PhD Pharmacology, PhD Management Sciences, PhD Islamic Studies, PhD Fine Arts

### MBA

#### Specialization

- Hospitality & Tourism Management
- Entrepreneurship
- Human Resource Management
- Finance
- Marketing

### MBA

- Executive

### B.Ed

- B.Ed (1.5 years)

آن لائن اپلائی کرنے  
کی آخری تاریخ  
23 ستمبر  
2022

درخواستیں [www.lcwu.edu.pk](http://www.lcwu.edu.pk) پر 12.09.2022 سے 23.09.2022 تک آن لائن جمع کرائی جاسکتی ہیں۔

درخواست کی پروسیجرنگ فیس 1000 روپے ہے

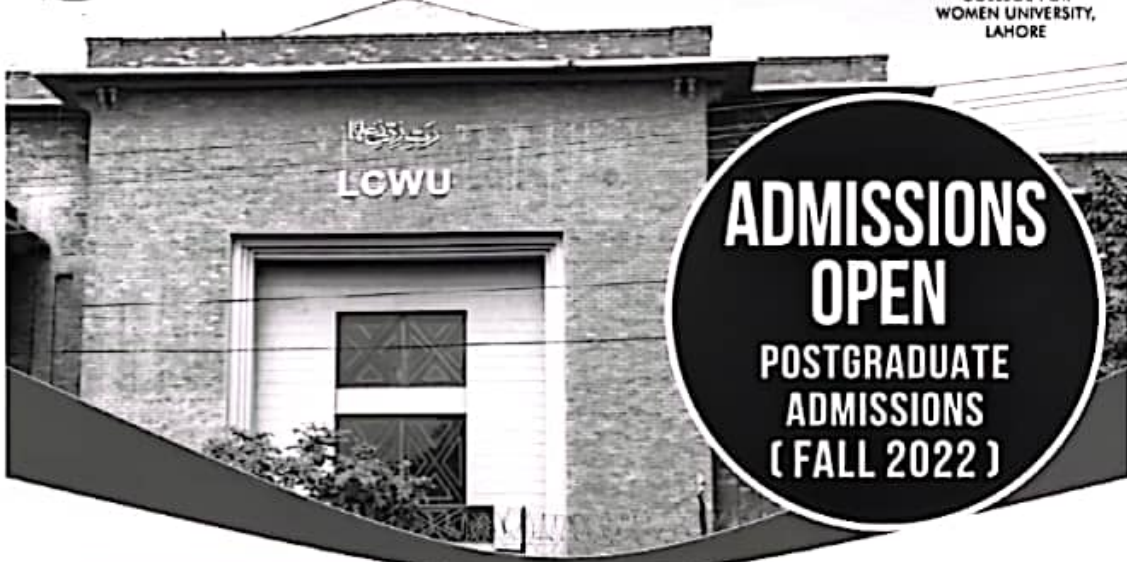
یونیورسٹی کے حکام کو بغیر کسی وجہ بتائے کسی بھی مشتبہ مضمون/الظم و ضبط کا داخلہ واپس لینے/روکنے کا حق ہے۔

اگر درخواستوں/داخلہ فارمز کی تعداد نا کافی ہے تو یونیورسٹی کو بغیر کوئی وجہ بتائے داخلہ منسوخ کرنے کا حق حاصل ہے۔

برائے مہربانی حکومت پنجاب کے COVID-19 SOP's اور 2022 کے داخلے کے لیے یونیورسٹی میں داخلہ ٹیسٹ، انٹرویو اور فیس جمع کرانے کے لیے NCOC، حکومت پاکستان کی ہدایات پر عمل کریں۔

مزید معلومات کے لیے: [www.lcwu.edu.pk](http://www.lcwu.edu.pk)  
اتواری کے لیے: 042-99203801-9 (Ext 206, 322)

رجسٹرار



**ADMISSIONS  
OPEN  
POSTGRADUATE  
ADMISSIONS  
( FALL 2022 )**

**MS Program**

MS Biotechnology, MS Botany, MS Chemistry, MS Environmental Science, MS Geography, MS Mathematics, MS Physics, MS Nano-Science & Nano Technology, MS Zoology, MS Computer Science, MEE (Electrical Engineering), MS Health Psychology, MS History, MS International Relations, MS Mass Communication, MS Economics, MS Political Science, MS Statistics, MS Gender and Development Studies, MFA (Fine Arts), MS Islamic Studies, MS English Literature, MS Persian, MS Punjabi, MS Urdu, MS Education, MS TESOL, M. Phil Pharmacology, M. Phil Pharmaceutics,

**PhD Program**

PhD Biotechnology, PhD Botany, PhD Chemistry, PhD Geography, PhD Mathematics, PhD Physics, PhD Computer Science, PhD Punjabi, PhD Persian, PhD Urdu, PhD Education, PhD History, PhD International Relations, PhD Psychology, PhD Mass Communication, PhD Statistics, PhD Pharmacology, PhD Management Sciences, PhD Islamic Studies, PhD Fine Arts

**MBA**

**Specialization**

- Hospitality & Tourism Management
- Entrepreneurship
- Human Resource Management
- Finance
- Marketing

**MBA**

- Executive

**B.Ed**

- B.Ed (1.5 years)

**Last Date to  
Apply Online**

**23<sup>rd</sup> September  
2022**

Applications can be submitted online on [www.lcwu.edu.pk](http://www.lcwu.edu.pk) from 12.09.2022 to 23.09.2022  
Application processing fee is Rs,1000/-

- University authorities have the right to withdraw / withhold admission of any advertised subject / discipline without assigning any reason.
- If the number of applications / admission forms is insufficient then the University has the right to cancel the admission without assigning any reason.
- Kindly follow the SOP's of COVID-19 of Government of the Punjab & Instructions of NCOC, Government of Pakistan to enter in University for Entry Test, Interview and Fee submission for admission for 2022

**REGISTRAR**

For details, please visit: [www.lcwu.edu.pk](http://www.lcwu.edu.pk)  
For Inquiry: 042-99203801-9 (Ext 206, 322)





# LAHORE COLLEGE FOR WOMEN UNIVERSITY

Jail Road, Lahore - Pakistan. Tel: (91) 992330146, 992330149 Fax: (91) 992330177

No. Reg/T/ W/11/3495  
Dated: 16<sup>th</sup> August 2010

*Verification file*  
*16/8*

## NOTIFICATION

In pursuance of the decision of the Syndicate taken in its 41<sup>st</sup> meeting held on 16<sup>th</sup> August, 2010, the following three Colleges of Lahore are hereby approved for grant of Provisional Affiliation with Lahore College for Women University for B.S. (Hons) 4-year Degree Programme in the subjects mentioned against their names: -

Sr. No.	Name of College being affiliated	Major Subjects
	Govt. College for Women Samnabad, Lahore.  (15 Major Subjects)	Botany, ✓ Chemistry, ✓ Physics, ✓ Mathematics, Applied Psychology, ✓ Statistics, ✓ Economics, ✓ Political Science, ✓ English, Urdu, Punjabi, ✓ Education, ✓ Fine Arts, Computer Science, ✓ Home Economics ✓
ii)	Govt. Islamia College for Women Cooper Road, Lahore.  (10 Major Subjects)	Chemistry, ✓ Zoology, ✓ Computer Science, ✓ Applied Psychology, Political Science, ✓ Economics, ✓ English, ✓ Education, ✓ Islamic Studies, ✓ Social Work ✓
iii)	Govt. College for Women Gulberg, Lahore.  (11 Major Subjects)	Botany, ✓ Zoology, ✓ Chemistry, ✓ Computer Science, ✓ Physics, ✓ Applied Psychology, ✓ Economics, ✓ English, ✓ Education, ✓ Fine Arts, Islamic Studies ✓

*Bushra*  
(PROF. DR. MRS. BUSHRA MATEEN)  
VICE CHANCELLOR

NO. & DATE EVEN: -

A copy is forwarded for information and necessary action to: -

- 1) The Secretary Higher Education Department, Government of the Punjab, Lahore.
- 2) The Secretary Finance, Government of the Punjab, Lahore.
- 3) The Dean of Faculty concerned, LCWU, Lahore.
- 4) The Head of Department concerned, LCWU, Lahore.
- 5) The Controller of Examinations, LCWU, Lahore.
- 6) The Principal, Govt. College for Women Samnabad, Lahore.
- 7) The Principal, Govt. Islamia College for Women Cooper Road, Lahore.
- 8) The Principal, Govt. College for Women Gulberg, Lahore.



# LAHORE COLLEGE FOR WOMEN UNIVERSITY

Jail Road, Lahore – Pakistan. Tel: 042-99203801-09, 99201950 Ext: 205 Fax: 042-99203077

No. Reg/Synd/LCWU/871

Dated: 28<sup>th</sup> March, 2024

## NOTIFICATION

The Syndicate in its 92<sup>nd</sup> meeting held on 5<sup>th</sup> March, 2024 has approved the adoption of HEC Institutional Affiliation Policy 2024 for implementation at LCWU, Lahore.

  
REGISTRAR

### NO. & DATE EVEN:

A copy is forwarded for information and necessary action to:

- 1) The Pro-Vice Chancellor, LCWU, Lahore.
- 2) The Secretary Affiliation Committee, LCWU, Lahore.
- 3) Secretary to Vice Chancellor, LCWU, Lahore.
- 4) PA to Registrar, LCWU, Lahore.
- 5) Notification File of Establishment Branch.